

# REGISTRATION FORM



## DELEGATE INFORMATION

Title Name Surname

Institution/Organisation

Contact Number Email

Special dietary requirements, e.g. vegetarian/allergies

**Accommodation and Transport:** Delegates must arrange his/her accommodation, food and transport.

July is winter period in South Africa. Delegates are advised to wear layered clothing.

**Useful sites to visit:** [www.tut.ac.za](http://www.tut.ac.za) [www.tshwane.gov.za](http://www.tshwane.gov.za) [www.southafrica.info](http://www.southafrica.info)

**Register me for the following:**

Early Bird Full conference <b>R3000</b> (deadline May 2024)	Full Conference <b>R4 000</b> (deadline 15 July 2024)	Daily <b>R1000</b>	Students <b>R2500</b>	Dinner <b>R450</b>
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All delegates are expected to pay registration fees. The conference fees include refreshments, luncheons, and a network function. Please note a cash bar will be available for the evening functions.

**Payment of conference fee**

<b>BANK:</b> ABSA	<b>BRANCH:</b> Quagga Shopping Centre	<b>BRANCH CODE:</b> 32 32 45
<b>ACCOUNT HOLDER:</b> Tshwane University of Technology	<b>ACCOUNT TYPE:</b> Cheque	<b>ACCOUNT NUMBER:</b> 004 00 000 03
<b>SWIFT CODE:</b> ABSAZAJJCTP	<b>REFERENCE:</b> Please quote F147 followed by delegate surname and initials	

**Proof of payment** should be emailed to the Conference Committee at [tutartivismconference@tut.ac.za](mailto:tutartivismconference@tut.ac.za)

**Subject line:** Artivism Proof of Payment.

*The University reserves the right to change the agreement at any time. By completing the registration form, you agree to the terms and conditions.*

## TERMS AND CONDITIONS

Accepted applications to attend the International Conference on Artivism are, in every case, subject to these terms and conditions:

- Payment terms:** Payment is due in full upon completing and returning this registration form. We advise early registration and payment by bank transfer/payment to avoid disappointment. Admission to the conference will be refused if payment has not been received.
- Delegate substitution:** Provided the fee has been paid in full within the time frame as per our terms and conditions, substitutions at no extra charge can be made up to 15 working days before the start of the conference. Send notification for any such changes in writing for the attention of the Conference Committee at [tutartivismconference@tut.ac.za](mailto:tutartivismconference@tut.ac.za)
- Subject:** Artivism Conference Substitute
- Delegates cancellation:** Must be received in writing and must be addressed to the Conference Committee at [tutartivismconference@tut.ac.za](mailto:tutartivismconference@tut.ac.za)
- Cancellation received 30 working days before the conference start date entitles the cancelling delegate to a 50% credit on the amount. Any cancellation received less than 30 working days before the conference does not entitle the cancelling delegate to any refund, and the full fee must be paid.
- Non-attendance without written cancellation is treated as a cancellation with no entitlement to any refund. However, the full fee must be paid where payment has not been made yet.
- Speaker changes:** Occasionally, it is necessary for reasons beyond our control to alter the programme's content and timing or the speakers.
- Views of speakers:** Views of speakers at the conference are their own and do not necessarily reflect the views of the Tshwane University of Technology or its employees.
- Photographs/video recordings:** Please note photographs and video footage will be taken throughout the conference. These will be used by TUT for marketing and publicity in our publications and on our website, social media and/or possibly in 3rd party publications.
- Indemnity:** The Faculty of Arts and Design, Tshwane University of Technology, is absolved from and indemnified against any loss or damages as a result of substitution, alteration or cancellation/postponement of the conference arising from any cause whatsoever, including, without limitations, any fortuitous event, Act of God, unforeseen occurrence or any other event that renders performance of the conference impracticable or impossible.
- The Tshwane University of Technology or staff will not be liable for any injuries, damages or loss of any nature to the visitors or loss of any property or articles.
- The University reserves the right to change the agreement at any time.
- Warranty of authority:** The signatory warrants that he/she has the authority to sign this application and agrees to be personally liable to the Faculty of Arts and Design, Tshwane University of Technology, for payments falling due pursuant thereto should such warranty be breached.
- Personal information:** By completing this form you, give the University consent to process your personal information. The University undertakes to process your personal information for the purpose of this Conference and in line with the requirements of the Protection of Personal Information Act No. 4 of 2013.