

ANNEXURE B

SCORESHEET GUIDELINE FOR THE APPOINTMENT AND PROMOTION OF SENIOR LECTURERS, ASSOCIATE PROFESSORS AND PROFESSORS

	CATEGORY	Upper Limit	Candidate Score
1	QUALIFICATIONS	25	
	A doctoral degree in the relevant field of study <u>or</u> a relevant master's degree <u>and</u> a professional designation approved by the Senate (20 points)	20	
	An additional formal teaching qualification (5 points)	5	
2	PROFESSIONAL MEMBERSHIP	2	
	Membership: Professional Associations/Professional Boards/Councils, etc. (1 point per membership)	2	
3	TEACHING, LEARNING AND ASSESSMENT	23	
	Evidence of compliance with myTUT or university guidelines for laboratory, studio, practical and teaching over the past five years accompanied by a narrative report aligned with Annexure A (1-4 = unacceptable, 5-6 = meet minimum requirements, 7-10 = exceed minimum requirements).	10	
	Evidence of continuous improvement, updated laboratory, studio, practical and study -guides (where applicable), interventions and curriculum development over the past five years accompanied by a narrative report aligned with Annexure A (1-4 = unacceptable, 5-6 = meet minimum requirements, 7-10 = exceed minimum requirements).	10	
	Subject Head/Coordinator (1 point) Course /Qualification Coordinator (2 points)	3	
4	ACADEMIC CITIZENSHIP AND PROFESSIONAL ENGAGEMENT	5	
	<ul style="list-style-type: none"> - External examination of a research thesis (0.25 point per examination) - External moderation (0.25 point per examination) - Internal & External Programme Reviews (1 point per review) - Member of external Boards / Councils / Panels linked to academic activities (1 point per membership) - Participation in university committees that are not compulsory to your level or position (1 point per committee) - Journal reviews (0.25 point per review) - Chairs or organisers of DHET accredited conference (1 point) 		

	For this category, only evidence during the past eight years is considered, and a maximum of five points is awarded.		
5	RESEARCH, INNOVATION AND SUPERVISION OUTPUTS	No upper limit	
	DHET-accredited journal publications produced over the past eight years ^(see note 1) (no time limit for L-SL) <ul style="list-style-type: none"> • First author: 1.5 points x number of outputs • Co-author: 1 point x number of outputs 	No upper limit	
	DHET-accredited conference proceedings produced over the past eight years ^(see note 1) (no time limit for L-SL): <ul style="list-style-type: none"> • Primary author: 0.5 x number of outputs • Co-author: 0.5 x number of outputs 	No upper limit	
	DHET-accredited research books and book chapters over the past eight years ^(see note 1) (no time limit for L-SL): <ul style="list-style-type: none"> • First author: 1.5 points x DHET units assigned • Co-author: 1 point x DHET units assigned 	No upper limit	
	Creative Outputs over the past eight years ^(see note 1) (no time limit for L-SL) <ul style="list-style-type: none"> • First author: 1.5 points x DHET units assigned • Co-author: 1 point x DHET units assigned 	No upper limit	
	Patents: 1 x number of patents	No upper limit	
	Verified Scopus/Google Scholar h-index (this provides a longitudinal measure of research performance over a person's entire career): 0.5 x index	No upper limit	
	Evidence of research scholarship during the past eight years ^(see note 1) (no time limit for L-SL) <ul style="list-style-type: none"> • Editor (5 points per number) or member of editorial board (2 point) • Co-editor/Associate Editor of the accredited journal (3 points per number) • National standing (e.g. serves on national research bodies, such as NRF, CHE, DHET and statutory body review panels) (1 point per number) • International standing (e.g. serves on international research bodies) (2 points per number) 	10	
	NRF Rating (A = 10, B = 7, C = 5, L, P or Y = 2)	10	
	Number of master's students supervised/co-supervised and completed over the past eight years ^(see note 1) (no time limit for senior lecturer applicants) (1 point per student)	No upper limit	
	Number of doctoral students supervised/co-supervised and completed over the past eight years ^(see note 1) (2 points per student)	No upper limit	
6	COMMUNITY, INDUSTRY AND SERVICE	10	
	Participation in community projects during the past five years ^(see note 1) (2 points per project impacting communities at risk directly, 1 point per project linked to professions, 1	10	

	point per project linked to industry)		
7	GRANTS AND AWARDS	No upper limit	
	Awards/prizes during the past eight years ^(see note 1) (1 point per 5 award/prize/grant)		
	Average value of grants during the past eight years ^(see note 1) (1 point for multiples of R50 000 of the average)	No upper limit	

Minimum scores required in each category per post level (Note that cumulative maximum scores used for ranking candidates is not capped)		
1	QUALIFICATIONS	
	Senior Lecturer / Associate Professor / Professor	20
2	PROFESSIONAL MEMBERSHIP	
	Senior Lecturer Associate Professor / Professor (sub-minimum applies only where qualification is regulated by a Statutory Body in fields such as Engineering, Health Sciences, Architecture, Building Sciences, Accounting)	1
3	TEACHING, ASSESSMENT AND ACADEMIC MANAGEMENT	
	Senior Lecturer / Associate Professor / Professor	15
4	ACADEMIC CITIZENSHIP AND PROFESSIONAL ENGAGEMENT	
	Senior Lecturer	2
	Associate Professor / Professor	3
5	RESEARCH, INNOVATION AND SUPERVISION OUTPUTS	
	Senior Lecturer	10
	Associate Professor	30
	Professor	60
6	COMMUNITY, INDUSTRY AND PROFESSIONAL ENGAGEMENT	
	Senior Lecturer / Associate Professor / Professor	3
7	GRANTS AND AWARDS	
	Senior Lecturer	1
	Associate Professor	3
	Professor	5

Note 1: The *maximum* of eight years or from date of appointment if the period exceeds eight years and if never promoted or from date of last promotion if the period exceeds eight years.