



**Tshwane University
of Technology**

We empower people

VACANCY BULLETIN

**TEAM LEADER X2
LOGISTICAL SERVICES
GIYANI CAMPUS
POST LEVEL 13
REF: 25/768A**

The Department of Facilities Management in the Directorate of Logistical Services seeks to appoint Team Leaders X 2: Cleaning Services who will be responsible for providing effective leadership to the cleaning team within the Campus. This is a one year fixed-term contract based at Giyani Campus.

INSTRUCTIONS: Applicants are required to submit together with the CVs, a standardized application form available from the university intranet as well as recently certified copies of qualifications and Identity Document. Failure to comply with this instruction will disqualify the candidate. Candidates may be subjected to appropriate psychometric testing and other selection instruments. ***Applicants who previously applied are encouraged to reapply. Kindly note that these positions are open exclusively to Limpopo Province residents therefore, applicants primarily residing in the said Province will be given priority.***

Key performance areas/Core functions:

- Complete leave forms and submit for processing
- Receiving and processing job cards
- Keep attendance register
- Inspection and reporting of faults
- Completing the Safety Health Environment checklist
- Responsible for assets assigned
- Supervision of staff and their activities
- Ensure that all job cards and work requests are done on time and meet deadlines
- Ensure that all passages, toilets and other areas of use are cleaned according to the set schedule.

Academic Qualification:

- NQF level 4
- National Senior Certificate

Experience:

- Two (2) year relevant experience

Other special requirements

- Physical ability to perform physical work as well as inspection
- Required to work after hours

People with disabilities are encouraged to apply.





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Knowledge and Skills

- Basic knowledge of differentiating cleaning chemicals and equipments
- Supervision
- Communication
- Planning and implementing work schedules
- Prioritizing work according to job cards
- Must be computer literate to be able to work on the service desk as well as to access job cards and e-mails
- Customer services
- Occupational Health and Safety

Send your CV to: MathonsiNA@tut.ac.za

Closing Date: 13 February 2026

Enquiries: Ms L van der Meijde : 012 382 5791

NB: If we have not responded within a Month from the closing date, you should regard your application as unsuccessful. Correspondence will only be entered into with short-listed candidates. The University reserves the right not to make an appointment. It is the intention of the University to promote representativity in respect of race, gender and disability through the filling of these posts. Preference will be given to candidates from the designated group.

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