



**Tshwane University  
of Technology**

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# VACANCY BULLETIN

## **OPERATIONS MANAGER DEPARTMENT OF OPERATIONS MBOMBELA CAMPUS**

Post level: 8

Ref. 26/D16

The Department of Operations in the Directorate of Building and Estates has a permanent position of an Operations Manager at the Mbombela Campus.

**INSTRUCTIONS:** Applicants are required to submit, together with the CVs, a fully completed standardized application form available from the university intranet as well as recently certified copies of qualifications and Identity Document. Failure to comply with this instruction will disqualify the candidate. Candidates may be subjected to appropriate psychometric testing and other selection instruments.

### **Critical Performance Areas**

- Facility Management
- Transport Services
- Printing Services
- Security Services
- Technical Services
- Landscaping Services
- ICT
- Liaise with all clients and service providers on continuous bases to ensure continuous service on the required standard.
- Planning the maintenance of equipment in order to ensure continuous production.

### **Minimum Requirements and Experience:**

NQF level 7

A relevant 3/4-year qualification:

A Bachelor's degree

A Higher / Advanced Diploma

plus

3 years relevant experience at Supervisory/ Administrator/ Junior Practitioner level

Or

People with disabilities are encouraged to apply.





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NQF 6

plus

4 years relevant experience at Supervisory/ Administrator/ Junior Practitioner level.

### **Knowledge and Skills**

- Supervisory Skills
- Budget management
- Contract management
- IT Systems

Send your CV to: [Recruitment9@tut.ac.za](mailto:Recruitment9@tut.ac.za)

Enquiries: Mr DM Peo Tel : 012 382-9193

Closing date: 07 August 2026

NB: If we have not responded within a month of the closing date, you should regard your application as unsuccessful. Correspondence will only be entered into with short-listed candidates. The University reserves the right not to make an appointment. It is the intention of the University to promote representativity in respect of race, gender and disability through the filling of this post. Preference will be given to candidates from the designated groups.

People with disabilities are encouraged to apply.

