



**Part-Time Lecturers
Faculty of Management Sciences
Department of People Management and Development
Pretoria West campus
Ref: 26/M45**

The Department of People Management and Development in the Faculty of Management Sciences requires the service of Part-Time Lecturers at Pretoria West campus for 2027 academic year.

INSTRUCTIONS : Applicants are required to submit, together with the CVs, a fully completed standardized application form from the university intranet as well as recently certified copies of qualifications and Identity Document. Failure to comply with this instruction will disqualify the candidate. Candidates may be subjected to appropriate psychometric testing and other selection instruments.

The Faculty of Management Sciences requires the services of part-time lecturers for day, evening, and Saturday classes in the Department of People Management and Development.

Critical Performance Areas

- a. Preparing and conducting lectures and practicals.
- b. Setting and marking of all assessments.
- c. General administration duties such as capturing test and assignment marks on ITS.
- d. Uploading module content on myTUTor.
- e. Participating in departmental meetings and subject meetings.
- f. Advanced presentation skills.
- g. Proven ability in using teaching technology.
- h. Student consultation.

Minimum Requirements

- a. Master's (NQF level 9) or Doctorate Degree (NQF level 10) relating to the field of study as stated below.
- b. For Diploma modules in Human Resource Management:
 - A minimum of a Master's degree (NQF level 9) is required in the field of Human Resource Management/Human Resource Development/Labour Relations and Industrial Psychology.
- c. For Advanced/Postgraduate modules in Human Resource Management/Human Resource Development/Labour Relations and Industrial Psychology.
 - A minimum of a Master's degree (NQF level 9) is required in the field of Human Resource Management/Human Resource Development/Labour Relations and Industrial Psychology.
- d. Experience
 - Study record with major subjects in the above fields of study.
 - Three years of relevant teaching experience at a tertiary institution will be required.
 - Industry-related experience.
 - Proficiency in MS Office and other TUT-related software/computer programs.
 - Full proficiency in English is a prerequisite.
 - Completion of a TUT Institutional and Academic Induction Programme is compulsory.
- e. Registration with a professional body (if applicable):
 - Being a member of a professional body will be an added advantage.

In your application, clearly state for which position/module you are applying for. Insert a cover letter indicating the position and modules you are applying for.

Send your CV to: RecruitmentPMD@tut.ac.za

Enquiries: Dr SP Mncwabe or Dr PT Mpete Tel 012 382 -5463 or 013 382 4670 Include:

- Certified copies of your academic record, qualifications, and ID document
- Successful applicants only receive a part-time salary according to the TUT Policy.
- No additional remuneration for travel, relocation, etc.

Closing date: 16 October 2026

If we have not responded within a month from the closing date, you should regard your application as unsuccessful. Correspondence will only be entered into with short-listed candidates. The University reserves the right not to make an appointment.

CAMPUS: Pretoria Campus NUMBER OF HOURS: 6 hours per week Year Module Day Class (Week) (TBA) Face-to-face and MS Teams Classes when required GROUPS: 7 Groups COURSE: Diploma in HRM MODULE: • HRM105D: Human Resource Management I •	CAMPUS: Pretoria Campus NUMBER OF HOURS: 6 hours per week Year Module Day Class (Week) (To be Announced) Face-to-face and MS Teams Classes when required GROUPS: 1 Group COURSE: Diploma in HRM MODULE: • HRD205D: Human Resource Development I
CAMPUS: Pretoria Campus NUMBER OF HOURS: 6 hours per week Year Module Day Class (Week) (To be Announced) Face-to-face and MS Teams Classes when required GROUPS: 1 Group COURSE: Diploma in Operations Management MODULE: • WPD205D: Workplace Dynamics II (HRM)	CAMPUS: Ga-Rankuwa Campus NUMBER OF HOURS: 3 hours per week First Semester Module Day class (Week) (Monday) Face-to-face and MS Teams Classes when required GROUPS: 1 Group COURSE: Advanced Diploma in Public Finance MODULE • PFI117V: Office Practice and Interpersonal Relations IV
CAMPUS: Pretoria Campus NUMBER OF HOURS: 6 hours per week Semester Module	CAMPUS: Ga-Rankuwa Campus NUMBER OF HOURS: 3 hours per week Second Semester Module

Day Class (Week) (Monday & Wednesday) Face-to-face and MS Teams Classes when required GROUPS: 2 Groups COURSE: Diploma in HRM MODULE: HRM316D : Human Resource Management III	Day Class (Saturday) Face-to-face and MS Teams Classes when required GROUPS: 1 Group COURSE: Post Graduate Diploma in Public Finance MODULE: PFI118G: Office Practice and Interpersonal Relations V
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CAMPUS: Pretoria Campus NUMBER OF HOURS: 6 hours per week Year Module Day Class (Week) (Monday & Wednesday) Face-to-face and MS Teams Classes when required GROUPS: 1 Group COURSE: Diploma in HRM MODULE: LRA205D: Labour Relations II	CAMPUS: Pretoria Campus NUMBER OF HOURS: 6 hours per week Year Module Day Class (Week) (TBA) Face-to-face and MS Teams Classes when required GROUPS: 5 Groups COURSE: Diploma in HRM MODULE: HRM206D: Human Resource Management II
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CAMPUS: Pretoria Campus NUMBER OF HOURS: 1,5 hours per week Semester Module Evening Class (Week) Face-to-face and MS Teams Classes when required GROUPS: 1 Group COURSE: Post Graduate Diploma Internal Auditing MODULE: OBE118G : Organisational Behaviour V	CAMPUS: Pretoria Campus NUMBER OF HOURS: 3,5 hours per week Semester Module Evening Class (Week) Face-to-face and MS Teams Classes when required GROUPS: 1 Group COURSE: Advanced Diploma in HRM MODULE: HRM127V : Advanced Human Resource Management IV
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