

HUMAN RESEARCH ETHICS COMMITTEE (HREC) COMPLAINTS PROCEDURE RESEARCH MISCONDUCT

REPORTING SUSPECTED OR POTENTIAL BREACH OF RESEARCH NORMS AND STANDARDS

To formally lodge a complaint of suspected/potential breach of research norms and standards against someone (“Respondent”) the “Complainant” must complete this form. All whistle-blowers are protected in terms of the Policy on Prevention of Fraud, Corruption and Theft.

Complainant details

Title Name and surname

Student/ staff number Contact number

Email address

Department

Faculty

Do you consent to HREC disclosing your name to the respondent? Yes No

Respondent details

Title Name and surname

Email address

Department

Faculty

Event details

Date of event

Description of alleged breach of research norms and standards. Kindly include all evidence deemed necessary.

I, _____ (Full name and surname of complainant) confirm that the information captured in this form is accurate and honest to the best of my knowledge.

Complainant signature _____ Date _____

DATA PRIVACY NOTICE

Tshwane University of Technology (TUT) is committed to safeguarding personal information in line with the requirements of the Protection of Personal Information Act No.4 of 2013 (POPIA).

TUT confirms that any personal information collected in terms of this document shall be processed lawfully in compliance with POPIA. The University may, if necessary disclose your personal information to approved third parties or related agents to carry out its function(s) in accordance with the purpose for which the information is requested.

Such disclosure shall always be subject to a written agreement concluded between the University and such a third party (“the recipient”) obligating the recipient to comply with strict confidentiality and all the information security conditions and provisions as contained in the POPIA.

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