

## MASTER OF PUBLIC AFFAIRS

MPublic Affairs - NQF Level 9 (180 credits)

Qualification type: Structured Master's Degree

Qualification codes: MSPA18/MSPB18

SAQA ID: 96921, CHE NUMBER: H16/10763/HEQSF

Campus where offered: Soshanguve South Campus

### REMARKS

a. *Admission requirement(s):*

A baccalaureus technologiae, or a postgraduate diploma, or an honours degree, or any equivalent qualification in the field of Public Administration (or related discipline) from an accredited university.

Holders of any other equivalent South African or international qualification may also be considered, see Chapter 1 of Students' Rules and Regulations.

Candidates with a baccalaureus technologiae will be required to complete a bridging module: Social Theory and Research V (STR51BP). Registration for the master's degree and this bridging module may be undertaken concurrently. Candidates with other qualifications who have not previously completed a module on Research Methodology (at NQF Level 8), will also be required to register for the bridging module.

b. *Selection criteria:*

Admission is subject to an interview with the applicant. During the interview the candidate's ability to defend the research proposal will be evaluated.

Acceptance is subject to available capacity according to the Student Enrolment Plan (SEP) as well as supervisory capacity. Applicants will be informed of their status per official letter from the Office of the Registrar, alternatively, they can check their application status on the TUT website, [www.tut.ac.za](http://www.tut.ac.za).

c. *Recognition of Prior Learning (RPL), equivalence and status:*

See Chapter 30 of Students' Rules and Regulations.

d. *Intake for the qualification:*

January only.

e. *Presentation:*

Block-mode classes and research. This programme is structured to be offered over a period of two years. The presentation of the programme is as follows:

- Five modules are presented in a block format during the first year.
- Teaching methods are a combination of lectures, case studies, group work, project work and independent research. Sustained participation is required throughout the programme.
- The second part of the qualification comprises the research report, which carries a weight of 50% of the degree. Tutors will guide students for the duration of the qualification on how to plan, research and draw up their mini-dissertations. The mini-dissertations may cover any approved research topic. Students may choose topics that are directly related to their own professional responsibilities.

f. *Duration:*

A minimum of two years and a maximum of four years.

g. *Exclusion and readmission:*

See Chapter 2 of Students' Rules and Regulations.



- h. *Rules on postgraduate studies:*  
See Chapter 8 of Students' Rules and Regulations.

## CURRICULUM

**Students register for any one of the following options:**

### **OPTION 1: LOCAL GOVERNMENT (MSPB18)**

#### **FIRST YEAR**

<b>CODE</b>	<b>MODULE</b>	<b>NQF-L</b>	<b>CREDIT</b>	<b>PREREQUISITE MODULE(S)</b>
RML109M	Research Methods in Local Government V	(9)	(18)	

#### **FIRST OR SECOND SEMESTER**

ALG119M	Advanced Local Government Management V	(9)	(14,4)	
---------	----------------------------------------	-----	--------	--

**plus four of the following electives:**

CIL119M	Contemporary Approaches and Issues in Local Government V	(9)	(14,4)	
FMF119M	Financial Management for the Public Sector V	(9)	(14,4)	
IFU119M	Information Studies for the Public Sector V	(9)	(14,4)	
ODV119M	Organisation Development for the Public Sector V	(9)	(14,4)	
PLY119M	Policy Studies for the Public Sector V	(9)	(14,4)	
POJ119M	Project Management for the Public Sector V	(9)	(14,4)	
RES119M	Human Resource Management for the Public Sector V	(9)	(14,4)	

**TOTAL CREDITS FOR THE FIRST YEAR: 90**

#### **SECOND YEAR**

<b>CODE</b>	<b>MODULE</b>	<b>NQF-L</b>	<b>CREDIT</b>	<b>PREREQUISITE MODULE(S)</b>
LGM119M	Research Report: Local Government V	(9)	(90)	Research Methods in Local Government V
LGM119R	Research Report: Local Government V (re-registration)	(9)	(0)	

**TOTAL CREDITS FOR THE SECOND YEAR: 90**

**TOTAL CREDITS FOR OPTION 1: 180**



## OPTION 2: PUBLIC SERVICE (MSPA18)

### FIRST YEAR

CODE	MODULE	NQF-L	CREDIT	PREREQUISITE MODULE(S)
RMI109M	Research Methods in Public Management V	(9)	(18)	

### FIRST OR SECOND SEMESTER

APU119M	Advanced Public Management V	(9)	(14,4)	
---------	------------------------------	-----	--------	--

#### plus four of the following electives:

CIA119M	Contemporary Issues and Approaches in Public Management V	(9)	(14,4)	
FMF119M	Financial Management for the Public Sector V	(9)	(14,4)	
IFU119M	Information Studies for the Public Sector V	(9)	(14,4)	
ODV119M	Organisation Development for the Public Sector V	(9)	(14,4)	
PLY119M	Policy Studies for the Public Sector V	(9)	(14,4)	
POJ119M	Project Management for the Public Sector V	(9)	(14,4)	
RES119M	Human Resource Management for the Public Sector V	(9)	(14,4)	

TOTAL CREDITS FOR THE FIRST YEAR: **90**

### SECOND YEAR

CODE	MODULE	NQF-L	CREDIT	PREREQUISITE MODULE(S)
PUN119M	Research Report: Public Management V	(9)	(90)	Research Methods in Public Management V
PUN119R	Research Report: Public Management V (re-registration)	(9)	(0)	

TOTAL CREDITS FOR THE SECOND YEAR: **90**

TOTAL CREDITS FOR OPTION 2: **180**

### MODULE INFORMATION (OVERVIEW OF SYLLABUS)

The syllabus content is subject to change to accommodate industry changes. Please note that a more detailed syllabus is available at the Department or in the study guide that is applicable to a particular module. At time of publication, the syllabus content was defined as follows:

#### A

**ADVANCED LOCAL GOVERNMENT MANAGEMENT V (ALG119M)**  
(Module custodian: Department of Public Management)

**1 X 3-HOUR PAPER**

A comprehensive in-depth study of the new system of local government and its implementation through integrated development planning. (Total notional time: 144 hours)



**ADVANCED PUBLIC MANAGEMENT V (APU119M)**  
**(Module custodian: Department of Public Management)**

**1 X 4-HOUR PAPER (OPEN BOOK)**

A comprehensive in-depth study of the new system of local government and its implementation through integrated development planning. (Total notional time: 144 hours)

**C**

**CONTEMPORARY APPROACHES AND ISSUES IN LOCAL GOVERNMENT V (CIL119M)**

**1 X 3-HOUR PAPER**

**(Module custodian: Department of Public Management)**

Various selected contemporary issues, such as local economic development, key performance indicators and targeted procurement are studied. (Total notional time: 144 hours)

**CONTEMPORARY ISSUES AND APPROACHES IN PUBLIC MANAGEMENT V (CIA119M)**

**1 X 4-HOUR PAPER (OPEN BOOK)**

**(Module custodian: Department of Public Management)**

Various selected contemporary issues, such as local economic development, key performance indicators and targeted procurement are studied. (Total notional time: 144 hours)

**F**

**FINANCIAL MANAGEMENT FOR THE PUBLIC SECTOR V (FMF119M)**

**CONTINUOUS ASSESSMENT**

**(Module custodian: Department of Public Sector Finance)**

The implications for and the responsibilities of the public manager in terms of the Public Finance Management Act, 1999 (Act No. 1 of 1999), including the compilation and management of budgets. The particular aim is to enable students to manage their areas of responsibility in order to reach higher levels of efficiency and effectiveness. (Total notional time: 144 hours)

**H**

**HUMAN RESOURCE MANAGEMENT FOR THE PUBLIC SECTOR V (RES119M)**

**1 X 3-HOUR PAPER**

**(Module custodian: Department of Public Management)**

The strategic approach to public personnel management and the effect of external and global environments, human resource planning, job analysis and job design. Affirmative action, equity and performance management are some of the key issues. (Total notional time: 144 hours)

**I**

**INFORMATION STUDIES FOR THE PUBLIC SECTOR V (IFU119M)**

**1 X 3-HOUR PAPER**

**(Module custodian: Department of Public Management)**

The emphasis is on obtaining, processing and analysing data, the processing of data in various systems, and the interaction that takes place between such systems. (Total notional time: 144 hours)

**O**

**ORGANISATION DEVELOPMENT FOR THE PUBLIC SECTOR V (ODV119M)**

**1 X 3-HOUR PAPER**

**(Module custodian: Department of Public Management)**

South African managers often lack critical knowledge of the behavioural dynamics that exist in organisations. One of the most important reasons for this is the inability to present subject matter holistically; in other words, to create an understanding of the interrelated nature and need for support between the different components and the modules of which they form part. The approach in this subject is to present and explain the dynamics in organisations, while allowing students to apply those dynamics in their own organisations. (Total notional time: 144 hours)



**P****POLICY STUDIES FOR THE PUBLIC SECTOR V (PLY119M)****1 X 3-HOUR PAPER****(Module custodian: Department of Public Management)**

The emphasis is on policy-making and the processes that precede the approval and adoption of defined policy as a policy or documentation. Implementation is discussed and the infrastructure of the country is examined to determine whether such a policy can be executed. Finally, the outcome is evaluated to determine whether the process and implementation have been successful. (Total notional time: 144 hours)

**PROJECT MANAGEMENT FOR THE PUBLIC****1 X 4-HOUR PAPER (OPEN BOOK)****SECTOR V (POJ119M)****(Module custodian: Department of Public Management)**

The outcomes of programme and project management focus on planning programmes and projects, estimating for control, programme and project organisation, and programme and project control, with the emphasis on applying programme and project management in the public sector. (Total notional time: 144 hours)

**R****RESEARCH METHODS IN LOCAL****CONTINUOUS ASSESSMENT****GOVERNMENT V (RML109M)****(Module custodian: Department of Public Management)**

This module covers topics such as: concepts and processes, quantitative and qualitative approaches, and observation and survey techniques. This will equip students with the necessary skills to submit research proposals and write research reports in the context of local government. (Total notional time: 180 hours)

**RESEARCH METHODS IN PUBLIC****CONTINUOUS ASSESSMENT****MANAGEMENT V (RMI109M)****(Module custodian: Department of Public Management)**

This module covers topics such as: concepts and processes, quantitative and qualitative approaches, and observation and survey techniques. This will equip students with the necessary skills to submit research proposals and write research reports in the context of local government. (Total notional time: 180 hours)

**RESEARCH REPORT: LOCAL****MINI-DISSERTATION ASSESSMENT****GOVERNMENT V (LGM119M/R)****(Module custodian: Department of Public Management)**

Mini-dissertation on any topic within the field of local government management. It adds to the taught modules for the candidate to complete the qualification. (Total notional time: 900 hours)

**RESEARCH REPORT: PUBLIC****MINI-DISSERTATION ASSESSMENT****MANAGEMENT V (PUN119M/R)****(Module custodian: Department of Public Management)**

Mini-dissertation on any topic within the field of public management. It adds to the taught modules for the candidate to complete the qualification. (Total notional time: 900 hours)

