

ADVANCED DIPLOMA IN BUSINESS ADMINISTRATION

AdvDip (Business Administration) - NQF Level 7 (120 credits)

Qualification code: ADBA20

SAQA ID: 104531, CHE NUMBER: H/H16/E060CAN

Campus where offered: Pretoria and Mbombela campuses

REMARKS

- a. *Admission requirement(s):*
Any relevant diploma, **or** any relevant national diploma, **or** an equivalent qualification in the field of Management Sciences at NQF Level 6 with a minimum of 360 credits.
- b. *Selection criteria:*
Admission is subject to selection. Acceptance is subject to available capacity according to the Student Enrolment Plan (SEP). Applicants will be informed of their status per official letter from the Office of the Registrar, alternatively, they can check their application status on the TUT website, www.tut.ac.za.
- c. *Recognition of Prior Learning (RPL), equivalence and status:*
See Chapter 30 of Students' Rules and Regulations.
- d. *Intake for the qualification:*
January only.
- e. *Presentation:*
Evening classes.
- f. *Minimum duration:*
One year.
- g. *Exclusion and readmission:*
See Chapter 2 of Students' Rules and Regulations.

CURRICULUM

YEAR MODULES

CODE	MODULE	NQF-L	CREDIT
AST107V	Advanced Strategic Management IV	(7)	(30)
EBA107V	Entrepreneurship IV	(7)	(30)
FAA107V	Financial Accounting Aspects IV	(7)	(30)
RBA107V	Research Methodology	(7)	(30)
TOTAL CREDITS FOR THE QUALIFICATION:			120



MODULE INFORMATION (OVERVIEW OF SYLLABUS)

The syllabus content is subject to change to accommodate industry changes. Please note that a more detailed syllabus is available at the Department or in the study guide that is applicable to a particular module. At time of publication, the syllabus content was defined as follows:

A

ADVANCED STRATEGIC MANAGEMENT IV (AST107V)

CONTINUOUS ASSESSMENT

(Module custodian: Department of Management and Entrepreneurship)

The specific aspects covered in Advanced Strategic Management module include, inter alia, the strategic management process; strategic planning for business activities outside the country; ethics in business; vision and mission statement; different types of strategies such as intensive, diversification, integration strategies, etc. detailed analysis of both internal and external environments including IFE, EFE, CPM, external forces, matrices, Porter's generic strategies and five forces model; strategic selection; strategy implementation; and strategy evaluation and control. (Total notional time: 300 hours)

E

ENTREPRENEURSHIP IV (EBA107V)

CONTINUOUS ASSESSMENT

(Module custodian: Department of Management and Entrepreneurship)

The module will give the student insight into aspects involved with Entrepreneurship as we know it in today's modern organisation. The focus of the module will be on sharing practical information and skills on this very important function whilst engaging with students and giving them the opportunity to actively partake in the learning process. (Total notional time: 300 hours)

F

FINANCIAL ACCOUNTING ASPECTS IV (FAA107V)

CONTINUOUS ASSESSMENT

(Module custodian: Department of Accounting)

Introduction to accounting, books of original entry, the ledger, fixed assets, operation results and financial position, elementary company accounts, cash-flow statements, analysis and interpretation of financial statements. (Total notional time: 300 hours)

R

RESEARCH METHODOLOGY (RBA107V)

CONTINUOUS ASSESSMENT

(Module custodian: Department of Management and Entrepreneurship)

The purpose of this module is to introduce students to scientific research skills required to compile a basic research proposal for projects within a field of management sciences. This module lays the foundation for reviewing academic literature, selecting appropriate scientific research designs and methods in adherence to ethical research principles for projects within a field of management sciences. (Total notional time: 300 hours)

