

CHAPTER 20

TRAFFIC CONTROL

20.1 The grounds of the Tshwane University of Technology (TUT) are classified as private property. The staff and students of TUT and members of the public use the roads and parking areas on the grounds at their own risk. Anyone who transgresses or ignores the traffic rules of the University will be guilty of an offence and Management may take steps against such person(s).

20.2 DEFINITIONS

In this chapter, unless otherwise indicated –

- (a) **“the Act”** means the Road Traffic Act, 1996 (Act No. 93 of 1996), as amended;
- (b) **“bicycle”** means any regular bicycle (two-wheeled vehicle), and includes any tricycle or cart that is propelled by stepping on the pedals;
- (c) **“driver”** means –
 - (i) anyone who drives or tries to drive a vehicle or rides or tries to ride a bicycle or motorcycle; or
 - (ii) the person who has physical control over the vehicle at that point in time, even if someone else is the owner of that vehicle;
- (d) **“emergency vehicle”** means any vehicle belonging to TUT that is used for the purpose of firefighting, security or traffic control, or any private vehicle used as such;
- (e) **“footpath”** or **“trail”** means a road for the exclusive use of pedestrians; that is, a road that no vehicle may use;
- (f) **“guest(s)”** means any person or group of persons visiting the University by special invitation to whom the right to park on its grounds has been granted, and who is treated in the same way as visitors;
- (g) **“lane”** means a longitudinal road division that is wide enough to carry a single row of vehicles;
- (h) **“motorcycle”** means any motorised vehicle with two (2) wheels, as well as any such vehicle with a sidecar attached to it, and includes any motorised three-wheeler, motorised four-wheeler, moped or motor scooter;
- (i) **“motor vehicle”** means any self-driven vehicle or any trailer or vehicle with pedals or with an engine that forms an integral part of it or that is attached to it, and is designed or fixed to be propelled, either by means of the pedals or by means of such engine or both;
- (j) **“officer”** or **“traffic officer”** means anyone in the service of Campus Protection Services who has been appointed by the Management of TUT to supervise, regulate and control all traffic on the grounds of the University and to enforce all relevant traffic rules;
- (k) **“official vehicle”** means any vehicle that belongs to the University;
- (l) **“owner”**, with reference to a motor vehicle, motorcycle or bicycle, means the person who has the use and enjoyment of such vehicle in terms of the common law or a contractual agreement with the titleholder of such vehicle;
- (m) **“park”** means to let a vehicle, with or without occupants, stop for a longer period of time than is reasonably needed to load or unload persons or goods;



- (n) “**parking disk**” means a disk issued to any staff member, student or visitor to whom the right to park on TUT grounds has been granted (either in a specific parking space or in general);
- (o) “**parking area**” means any area that has been set up exclusively for the parking of motor vehicles, motorcycles, mopeds or motor scooters, as indicated by an appropriate notice board;
- (p) “**pedestrian crossing**” means that part of the road which is indicated by the appropriate road traffic signs and traffic markings as a pedestrian crossing;
- (q) “**road**” means any gravel road or tarred street on TUT grounds that is generally used by motor vehicles, or such road or street in any area that has been set up exclusively for the parking of motor vehicles;
- (r) “**roadside**” means that portion of the road, street or thoroughway that does not form part of the roadway;
- (s) “**road traffic sign**” means any regulatory sign, danger warning sign, information sign, roadway traffic line or marking that may be used in the Republic of South Africa in terms of the Act;
- (t) “**roadway**” means that part of a road, street or thoroughway that is meant for or has been improved or built for vehicle traffic, and which includes the road shoulders;
- (u) “**roadworthy**” means when the service brakes, driving mechanism, warning system, exhaust system, direction indicators, head lamps, rear lamps and stoplights of a motor vehicle are in a good working condition, as laid down in the Act;
- (v) “**sidewalk**” means that part of the roadside that is meant to be used exclusively by pedestrians;
- (w) “**TUT**” means the Tshwane University of Technology, and includes all its campuses, grounds and residences;
- (x) “**University**” means the Tshwane University of Technology, and includes all its campuses, grounds and residences;
- (y) “**visitor**” means anyone that finds him- or herself on the TUT grounds and who is not a staff member or part-time staff member or a student or part-time student of the University;
- (z) “**visitor’s permit**” means a token for the right to park on TUT grounds, which is issued to anyone who is not a staff member or student, and who visits the University regularly or on occasion, and whose intended visit has been reported either by him- or herself or by the staff member who invited him or her;
- (aa) “**vehicle**” means any light or heavy motor vehicle, such as a motorcar, bus or lorry, or any motorcycle, bicycle or any other vehicle, as defined in the Act.

20.3 PARKING PRIVILEGES

20.3.1 The following persons may apply for the privilege to use their motor vehicles on TUT grounds:

- (a) staff of the University;
- (b) registered students of the University; and
- (c) anyone else to whom, in the opinion of Management, parking privileges should be issued.

20.3.2 A staff member or student of the University who, at any time, wishes to use a motor vehicle or motorcycle or any other vehicle (as defined in **rule 20.3** and in the Act) on any parking area or road or street of the University (irrespective of the period of proposed use), must register the vehicle concerned at Logistical Services (for staff members) or at Campus Protection Services (for students and visitors).



- 20.3.3 After the registration of a motor vehicle, a parking disc is issued that must immediately be fixed to the inside (lower right) corner of the windscreen of the registered vehicle. On motorcycles, the disc is fixed in the same way as the licence disc.
- 20.3.4 Students must register or re-register their vehicles at Campus Protection Services on or before 15 February every year. Staff members have to reapply for parking at Logistical Services on or before October every year.
- 20.3.5 All regulatory signs, danger warning signs, information signs, roadway traffic lines or markings that may be used in the Republic of South Africa in terms of the Act may be used on TUT grounds, but the Management of the University may lay down its own measurements, distances and heights for the erection of traffic signs and the painting of roadway traffic lines and markings.
- 20.3.6 The roads, streets and parking areas of the University are private property and persons who enter them do so at their own risk. The University therefore does not assume any liability for damage or fire damage to, or the loss of any vehicle on University grounds.
- 20.3.7 Any person who enters the University's grounds as a regular or sporadic visitor (except in the case of bona fide visitors to residences) must report to Campus Protection Services (or the person who invited him or her must report the visit), and a visitor's permit will be issued, which will grant the visitor the right to park his or her vehicle on the grounds.
- 20.3.8 When a guest or group of guests visits the University by invitation, the staff member or members who is or are responsible for the invitation should make arrangements with Campus Protection Services for the issuing of visitor's permits, with a view to the reservation of parking spaces, at least 48 hours before the visit.
- 20.3.9 In all cases where a guest or group of guests is invited, the staff member or department concerned should make his or her or its own arrangements to ensure that the guests' parking permits, as issued by Campus Protection Services, reach their guests in time.
- 20.4 PARKING DISCS**
- 20.4.1 No one except Logistical Services (for staff members) and Campus Protection Services (for students) may issue parking discs.
- 20.4.2 No one except the Director of Logistical Services may allot or rent out any parking space or parking areas to anyone.
- 20.4.3 Parking discs are not transferable. Students may obtain their discs from the Campus Protection Services office. Staff may obtain their discs from Logistical Services on the first floor of Building 21 on the Pretoria Campus.
- 20.4.4 When a parking disc becomes damaged or worn out from use, or if it is to be redesigned, or if the holder is going to use a different vehicle, the discs must be handed in with a new application at the relevant office.
- 20.4.5 The Management of TUT may expect the owner or driver of a motor vehicle who applies for the right to park on University grounds to produce proof of the vehicle's roadworthiness before issuing a parking disc for the vehicle.
- 20.4.6 Parking discs may be issued to visitors and guests in accordance with **rule 20.3**. When visitors find notice of a fine or a warning notice on their vehicles, they should hand it in at Campus Protection Services, stating the purpose of their visit.
- 20.5** All rules and regulations as specified in the Road Traffic Act, 1996 (Act No. 93 of 1996), as amended, will apply to all roads and facilities of TUT.



20.6 PENALTY CLAUSES

20.6.1 Anyone who contravenes these rules exposes him- or herself to punishment in terms of the following stipulations, as approved by the Management of TUT:

- (a) Parking offences: any offence related to parking carries a penalty of **R50**.
- (b) Reckless, negligent or inconsiderate driving or driving under the influence of alcohol or drugs and any other serious offences: a penalty of **R100**, or disciplinary steps, or both.
- (c) Driving offences:
 - (i) If the offender is a student, he or she may be prohibited from driving a vehicle on campus for a period of one (1) year, may be suspended from his or her studies or may have to perform community service with Campus Protection Services for such period as may be determined by the Disciplinary Committee, or any other suitable punishment as approved by the Disciplinary Committee may be imposed.
 - (ii) If the offender is a staff member, he or she may be prohibited from driving a vehicle on campus for a period of one (1) year, or any other suitable punishment as approved by the Disciplinary Committee may be imposed.
- (d) Traffic fines are processed as follows:
 - (i) After imposing a penalty, a period of fourteen (14) days is allowed for an appeal. When, on expiry of the period, no appeal has been received, or if an appeal was unsuccessful, the penalty is placed on the student's account and an invoice for the amount is posted to the student's home or postal address. A period of thirty (30) days is allowed for payment of the penalty.
 - (ii) If the penalty has not been paid after thirty (30) days, a warning letter will be posted to the address of the student concerned. If the penalty has still not been paid after another thirty (30) days, the case will be referred to the Deputy Director of Student Judicial Services for disciplinary steps to be taken.
- (e) Speeding offences:
 - For a speeding offence of 61 km/h to 84 km/h: **R50** plus **R2** for every kilometre exceeding the speed limit for that particular road.
 - For a speeding offence of 85 km/h to 95 km/h: **R60** plus **R2,50** for every kilometre exceeding the speed limit for that particular road.
 - For speeding offences over 95 km/h: **R70** plus **R3** for every kilometre exceeding the speed limit for that particular road, plus disciplinary steps.

20.6.2 All the above penalties shall be reviewed annually by the Management of TUT.

