

ADVANCED DIPLOMA IN BUSINESS ADMINISTRATION

Qualification code: ADBA20 - NQF Level 7 (120 credits)

SAQA ID: 104531, CHE NUMBER: H/H16/E060CAN

Campus where offered:

Pretoria and Mbombela campuses

REMARKS

- a. *Admission requirement(s):*
Any relevant diploma or national diploma or an equivalent qualification at NQF Level 6 with minimum 360 credits.
- b. *Selection criteria:*
Admission is subject to selection. All applicants received by the published due date will be evaluated and ranked according to the average achieved for all third-year subjects. Only the top performing applicants will be selected as per Departmental Student Enrolment Plan (SEP). Selection will be done in January and results will be published on departmental notice boards and communicated to applicants per e-mail.
- c. *Recognition of Prior Learning (RPL), equivalence and status:*
See Chapter 30 of Students' Rules and Regulations.
- d. *Intake for the qualification:*
January only.
- e. *Presentation:*
Evening classes.
- f. *Minimum duration:*
One year.
- g. *Exclusion and readmission:*
See Chapter 2 of Students' Rules and Regulations.

CURRICULUM

YEAR MODULES

CODE	MODULE	NQF-L	CREDIT
AST107V	Advanced Strategic Management IV	(7)	(30)
EBA107V	Entrepreneurship IV	(7)	(30)
FAA107V	Financial Accounting Aspects IV	(7)	(30)
RBA107V	Research Methodology	(7)	(30)
TOTAL CREDITS FOR THE QUALIFICATION:			120



MODULE INFORMATION (OVERVIEW OF SYLLABUS)

The syllabus content is subject to change to accommodate industry changes. Please note that a more detailed syllabus is available at the Department or in the study guide that is applicable to a particular module. On 18 October 2019, the syllabus content was defined as follows:

A

ADVANCED STRATEGIC MANAGEMENT IV (AST107V) 1 X 4-HOUR PAPER (OPEN BOOK) **(Module custodian: Department of Management and Entrepreneurship)**

The specific aspects covered in Advanced Strategic Management module include, inter alia, the strategic management process; strategic planning for business activities outside the country; ethics in business; vision and mission statement; different types of strategies such as intensive, diversification, integration strategies, etc. detailed analysis of both internal and external environments including IFE, EFE, CPM, external forces, matrices, Porter's generic strategies and five forces model; strategic selection; strategy implementation; and strategy evaluation and control. (Total tuition time: not available)

E

ENTREPRENEURSHIP IV (EBA107V) 1 X 3-HOUR PAPER **(Module custodian: Department of Management and Entrepreneurship)**

The module will give one insight into aspects involved with Entrepreneurship as we know it in today's modern organisation. The focus of the module will be on sharing practical information and skills on this very important function whilst engaging with students and giving them the opportunity to actively partake in the learning process. (Total tuition time: not available)

F

FINANCIAL ACCOUNTING ASPECTS IV (FAA107V) 1 X 3-HOUR PAPER **(Module custodian: Department of Accounting)**

Introduction to accounting, books of original entry, the ledger, fixed assets, operation results and financial position, elementary company accounts, cash-flow statements, analysis and interpretation of financial statements. (Total tuition time: not available)

R

RESEARCH METHODOLOGY (RBA107V) 1 X 3-HOUR PAPER **(Module custodian: Department of Management and Entrepreneurship)**

Introduction to scientific research. Literature review management. Research design and approaches, how to identify and link them with suitable research studies. Ethical research principles. Develop a research plan. (Total tuition time: ± 90 hours)

