

NATIONAL DIPLOMA: LOCAL GOVERNMENT FINANCE

Qualification code: NDLG99 - NQF Level 6

Campus where offered:

Ga-Rankuwa Campus

Important notification to new applicants:

No new applications will be accepted as from 2020. Students who enrolled for this qualification for the first time in 2017 (or thereafter), should note that it will not be possible to continue with any Baccalaureus Technologiae as from 2020, since it is being replaced by qualifications aligned with the newly-implemented Higher Education Qualification Sub-Framework. Potential students are advised to consult the University's website for any new qualifications which might not be published in this Prospectus.

REMARKS

a. *Admission requirement(s) and selection criteria:*

• **FOR APPLICANTS WHO OBTAINED A SENIOR CERTIFICATE BEFORE 2008:**

Admission requirement(s):

A Senior Certificate or an equivalent qualification with at least D symbols for Accounting and English.

Selection criteria:

Applications will be dealt with on an ad hoc basis.

• **FOR APPLICANTS WHO OBTAINED A NATIONAL SENIOR CERTIFICATE IN OR AFTER 2008:**

Admission requirement(s):

A National Senior Certificate with a bachelor's degree or a diploma endorsement, or an equivalent qualification, with an achievement level of at least 4 for English (home language or first additional language), 4 for Accounting or 3 for Mathematics or Mathematical Literacy.

Selection criteria:

To be considered for this qualification, applicants must have an Admission Point Score (APS) of at least **19**.

Assessment procedures:

No further assessment will be done. Applicants who achieve a minimum APS of 19 will be accepted on the basis of first come, first accepted, until the programme complement is full.

b. *Minimum duration:*

Three years.

c. *Presentation:*

Day classes.

d. *Intake for the qualification:*

January only.

e. *Exclusion and readmission:*

See Chapter 2 of Students' Rules and Regulations.

f. *Recognition of Prior Learning (RPL), equivalence and status:*

See Chapter 30 of Students' Rules and Regulations.

g. *Subject credits:*

Subject credits are shown in brackets after each subject.



Key to asterisks:

- * Information does not correspond to information in Report 151.
(Deviations approved by the Senate in August 2005 and May 2007.)
- ** The subject is not compulsory for obtaining the qualification and no credit weight has been allocated to it. However, the department strongly recommends that students take this subject to prepare and equip them for the labour market.

CURRICULUM

FIRST YEAR

| CODE | SUBJECT | CREDIT | PREREQUISITE SUBJECT(S) |
|---------|--------------------|-----------|-------------------------|
| ENG120T | English (A level)* | (0,000)** | |

FIRST SEMESTER

| | | | |
|---------|--------------------------------|---------|--|
| FAC11AT | Financial Accounting IA | (0,125) | |
| LGF10AT | Local Government Finance IA | (0,125) | |
| LGM11AT | Local Government Management IA | (0,125) | |
| MER10AT | Mercantile Law IA | (0,125) | |

TOTAL CREDITS FOR THE SEMESTER: 0,500

SECOND SEMESTER

| | | | |
|---------|--------------------------------|---------|--|
| FAC11BT | Financial Accounting IB | (0,125) | |
| LGF10BT | Local Government Finance IB | (0,125) | |
| LGM11BT | Local Government Management IB | (0,125) | |
| MER10BT | Mercantile Law IB | (0,125) | |

TOTAL CREDITS FOR THE SEMESTER: 0,500

TOTAL CREDITS FOR THE FIRST YEAR: **1,000**

SECOND YEAR

| CODE | SUBJECT | CREDIT | PREREQUISITE SUBJECT(S) |
|------|---------|--------|-------------------------|
|------|---------|--------|-------------------------|

FIRST SEMESTER

| | | | |
|---------|---------------------------------|---------|--|
| AUD20AT | Auditing IIA* | (0,125) | Financial Accounting IA Financial Accounting IB |
| FAC22AT | Financial Accounting IIA | (0,125) | Financial Accounting IA Financial Accounting IB |
| LGF20AT | Local Government Finance IIA | (0,125) | Local Government Finance IA Local Government Finance IB |
| LGM20AT | Local Government Management IIA | (0,125) | Local Government Management IA Local Government Management IB |

TOTAL CREDITS FOR THE SEMESTER: 0,500

SECOND SEMESTER

| | | | |
|---------|------------------------------|---------|--|
| AUD20BT | Auditing IIB* | (0,125) | Financial Accounting IA Financial Accounting IB |
| FAC22BT | Financial Accounting IIB | (0,125) | Financial Accounting IA Financial Accounting IB |
| LGF20BT | Local Government Finance IIB | (0,125) | Local Government Finance IA Local Government Finance IB |



| | | | |
|------------------------------------|---------------------------------|--------------|--|
| LGM20BT | Local Government Management IIB | (0,125) | Local Government Management IA Local Government Management IB |
| TOTAL CREDITS FOR THE SEMESTER: | | 0,500 | |
| TOTAL CREDITS FOR THE SECOND YEAR: | | 1,000 | |

THIRD YEAR

| CODE | SUBJECT | CREDIT | PREREQUISITE SUBJECT(S) |
|---------|---------------------------------|---------|--|
| LGC300T | Local Government Accounting III | (0,250) | Local Government Finance IIA Local Government Finance IIB |

FIRST SEMESTER

| | | | |
|---------|----------------------------------|-----------|--|
| ECN12AT | Economics IA | (0,125) | |
| FAC31AT | Financial Accounting IIIA* | (0,000)** | Financial Accounting IIA Financial Accounting IIB |
| LGF30AT | Local Government Finance IIIA | (0,125) | Local Government Finance IIA Local Government Finance IIB |
| LGM30AT | Local Government Management IIIA | (0,125) | Local Government Management IIA Local Government Management IIB |

SECOND SEMESTER

| | | | |
|---------|----------------------------------|-----------|--|
| ECN12BT | Economics IB | (0,125) | |
| FAC31BT | Financial Accounting IIIB* | (0,000)** | Financial Accounting IIA Financial Accounting IIB |
| LGF30BT | Local Government Finance IIIB | (0,125) | Local Government Finance IIA Local Government Finance IIB |
| LGM30BT | Local Government Management IIIB | (0,125) | Local Government Management IIA Local Government Management IIB |

TOTAL CREDITS FOR THE THIRD YEAR: **1,000**

TOTAL CREDITS FOR THE QUALIFICATION: **3,000**

SUBJECT INFORMATION (OVERVIEW OF SYLLABUS)

The syllabus content is subject to change to accommodate industry changes. Please note that a more detailed syllabus is available at the department or in the study guide that is applicable to a particular subject. On 13 August 2018, the syllabus content was defined as follows:

A

AUDITING IIA (AUD20AT)

1 X 3-HOUR PAPER

(Subject custodian: Department of Auditing)

An introduction to auditing and a study of the basic aspects of the auditing profession, internal controls and the audit process. (Total tuition time: ± 60 hours)

AUDITING IIB (AUD20BT)

1 X 3-HOUR PAPER

(Subject custodian: Department of Auditing)

An introduction to internal auditing and a study of the basic aspects of the internal auditing profession, internal control and internal process. (Total tuition time: ± 60 hours)



AUDITING IIIA (AUD30AT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Auditing)**

Preparation of audit working papers, theory and application of the various steps in the auditing process, including planning and conducting of an audit. (Total tuition time: ± 60 hours)

AUDITING IIIB (AUD30BT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Auditing)**

The auditing of business cycles. (Total tuition time: ± 60 hours)

E**ECONOMICS IA (ECN12AT)****1 X 3-HOUR PAPER****(Subject custodian: Department of Economics)**

An insight into the principles and applications of microeconomics. The core content for this subject includes the problem of scarcity, choice, elasticity, demand and supply utility, efficiency and equity, production and costs, price determination under different market structures: perfect competition, imperfect competition as well as monopoly. Basic calculus and algebra are introduced. (Total tuition time: ± 40 hours)

ECONOMICS IB (ECN12BT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Economics)**

An insight into the principles and applications of macroeconomics. The core content for this subject includes measuring macroeconomic performance of the economy, simple Keynesian model, money and banking, fiscal and monetary policy, exchange rates and the balance of payments and introduction to international trade. (Total tuition time: ± 40 hours)

ENGLISH (A LEVEL) (ENG120T)**1 X 3-HOUR PAPER****(Subject custodian: Department of Applied Languages)**

Theory, methods and principles of communication, language acts of the individual, language acts in business and industry, language acts in a group and in society. Further language acts in business and industry and further language acts in a group and in society. (Total tuition time: ± 60 hours)

F**FINANCIAL ACCOUNTING IA (FAC11AT)****1 X 3-HOUR PAPER****(Subject custodian: Department of Accounting)**

The basic introductory elements of accounting, the application of Generally Accepted Accounting Practice (GAAP) in the business world, constructive interpretation and application of accounting information. (Total tuition time: ± 60 hours)

FINANCIAL ACCOUNTING IB (FAC11BT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Accounting)**

The principles of Generally Accepted Accounting Practice (GAAP). The different undertakings. The various forms of financial reporting for the different undertakings. (Total tuition time: ± 60 hours)

FINANCIAL ACCOUNTING IIA (FAC22AT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Accounting)**

The accounting approach to transactions, financial statements and disclosure in respect of companies, incomplete records, revenue, property plant and equipment. Events after statement of financial position and Inventories. (Total tuition time: ± 60 hours)

FINANCIAL ACCOUNTING IIB (FAC22BT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Accounting)**

The accounting treatment of group statements and statements of cash flow according to IFRS standards. Branch accounting. Recording of taxation (deferred) according to IFRS standards. Foreign exchange. Earnings per share. Analysis and interpretation of financial statements. (Total tuition time: ± 60 hours)

FINANCIAL ACCOUNTING IIIA (FAC31AT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Accounting)**

Financial company statements that meet the stipulations of Annexure 4 of the Companies Act, 2008 (Act No. 71 of 2008), as well as Generally Accepted Accounting Practice and IFRS standards. The most important accounting principles issued by the South African Institute of Chartered Accountants. Financial statements that meet the requirements of the Close Corporations Act, as well as Generally Accepted Accounting Practice. (Total tuition time: ± 60 hours)



FINANCIAL ACCOUNTING IIIB (FAC31BT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Accounting)**

Analyses and interpretation of financial statements, with the emphasis on liquidity, asset management, debt management and the profitability of businesses. Recording and disclosure of minority and majority interests in companies and group financial statements, as required by section 289 and Annexure 4 of the Companies Act, 2008 (Act No. 71 of 2008). (Total tuition time: ± 60 hours)

L**LOCAL GOVERNMENT ACCOUNTING III (LGC300T)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Public Sector Finance)**

The application of the Generally Recognised Accounting Practice (GRAP) standards applicable to Local Government in SA. (Total tuition time: ± 120 hours)

LOCAL GOVERNMENT FINANCE IA (LGF10AT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Public Sector Finance)**

Legislation and local government financial structures. The role of the different role-players in financial management and the most important sources of revenue for local governments. (Total tuition time: ± 60 hours)

LOCAL GOVERNMENT FINANCE IB (LGF10BT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Public Sector Finance)**

Expenses on local government level, theories and practices governing aspects relating to the management of procurement in local government. (Total tuition time: ± 60 hours)

LOCAL GOVERNMENT FINANCE IIA (LGF20AT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Public Sector Finance)**

Accounting transactions related to revenue expenditure, cash flow management. (Total tuition time: ± 60 hours)

LOCAL GOVERNMENT FINANCE IIB (LGF20BT)**1 X 3-HOUR PAPER****(Subject custodian: Department of Public Sector Finance)**

External funding, financing of fixed assets, and final adjustments to prepare financial information for financial statements. (Total tuition time: ± 60 hours)

LOCAL GOVERNMENT FINANCE IIIA (LGF30AT)**CONTINUOUS ASSESSMENT****(Subject custodian: Department of Public Sector Finance)**

Local government budgets and budget techniques. (Total tuition time: ± 60 hours)

LOCAL GOVERNMENT FINANCE IIIB (LGF30BT)**CONTINUOUS ASSESSMENT****(Subject custodian: Department of Public Sector Finance)**

Financial management and accountability. (Total tuition time: ± 60 hours)

LOCAL GOVERNMENT MANAGEMENT IA (LGM11AT)**1 X 3-HOUR PAPER****LOCAL GOVERNMENT MANAGEMENT IB (LGM11BT)****1 X 3-HOUR PAPER****(Subject custodian: Department of Public Management)**

A general overview of local government financing, including assessment rates, sources of revenue and budgeting. (Total tuition time: ± 30 hours)

LOCAL GOVERNMENT MANAGEMENT IIA (LGM20AT)**1 X 3-HOUR PAPER****LOCAL GOVERNMENT MANAGEMENT IIB (LGM20BT)****1 X 3-HOUR PAPER****(Subject custodian: Department of Public Management)**

The actual and potential sources of revenue, advanced budgeting aspects, stores administration and capital financing. (Total tuition time: ± 30 hours)

LOCAL GOVERNMENT MANAGEMENT IIIA (LGM30AT)**1 X 3-HOUR PAPER****LOCAL GOVERNMENT MANAGEMENT IIIB (LGM30BT)****1 X 3-HOUR PAPER****(Subject custodian: Department of Public Management)**

Policy analysis for planning and implementation. (Total tuition time: ± 30 hours)



M

MERCANTILE LAW IA (MER10AT)

1 X 3-HOUR PAPER

MERCANTILE LAW IB (MER10BT)

1 X 3-HOUR PAPER

(Subject custodian: Department of Law)

General introduction, principles of the law of contract, specific contracts and the law of negotiable instruments.
(Total tuition time: ± 30 hours)

