

# CHAPTER 6

## RECOGNITION AND EXEMPTION

### 6.1 DEFINITIONS

In this chapter, unless otherwise indicated –

6.1.1 “**accredited institution of higher education**” means one of the following:

- A South African public institution of higher education;
- A private provider of higher education, registered with the Registrar of Private Higher Education Institutions in accordance with section 54(2)(a)(i) of the Higher Education Act, 1997 (Act No. 101 of 1997) as amended; or
- An internationally accredited institution of higher education, accredited by its government as an institution of higher education, that is included in relevant handbooks (such as the International Handbook of Universities, published in association with the International Association of Universities);

6.1.2 “**exemption**” means the exemption, subject to the rules for exemption, from compatible instructional offerings or programmes that the student has already passed through formal learning, and which correspond with TUT’s current instructional offerings or programmes, which exemption is meant to prevent the student from repeating such instructional offerings or programmes for the purpose of obtaining a qualification at TUT;

6.1.3 “**instructional offering**” means a study unit by means of which a curriculum of an approved programme is developed and set for students in the form of a subject, module or any other study unit, indicated by a seven-character alpha-numerical code; and

6.1.4 “**recognition**” means the recognition, subject to the rules for recognition, of compatible instructional offerings or programmes that the student has already passed through formal learning, and which correspond with TUT’s current instructional offerings or programmes, which recognition is meant to prevent the student from repeating such offerings or programmes for the purpose of obtaining a qualification at TUT.

### 6.2 RULES

6.2.1 Recognition for subjects passed at the Tshwane University of Technology may be granted to students.

6.2.2 Exemption from subjects passed at recognised tertiary institutions of education other than TUT may be granted to students.

6.2.3 Recognition and exemption shall be considered on the basis of individual instructional offerings (subjects/modules).

6.2.4 Successes attained in more than one (1) instructional offering may be combined for recognition or exemption in respect of one instructional offering only.

6.2.5 Recognition or exemption in respect of an instructional offering may not be granted on the basis of an instructional offering passed at a lower level, unless 70% of the contents of the two instructional offerings concerned coincide, and the assessment contents coincide. This refers to the relevant spread of cognitive levels, namely knowledge, comprehension, application, analysis, synthesis and evaluation, depending on the level of the subject.

6.2.6 At least 70% of the contents of the instructional offerings concerned shall coincide.

6.2.7 An instructional offering may not be used more than once to obtain recognition of or exemption from another instructional offering.



- 6.2.8 Successes attained more than five (5) years before the commencement of the programme concerned will normally not be considered for recognition or exemption. Individual cases may, however, be considered on merit, and there may be a deviation from this principle if TUT has satisfied itself that the applicant's experience justifies it, if the syllabi still correspond to each other to a satisfactory degree, and that it will be in the interest of the applicant.
- 6.2.9 A student who has passed instructional offerings at a recognised tertiary educational institution other than the Tshwane University of Technology may obtain exemption from a maximum of half the number of credits, including half the number of exit-level credits that are required for the qualification for which he or she wishes to enrol (where applicable, instructional offerings may also be considered).
- Please note that a student who is or was an enrolled student of the Tshwane University of Technology shall obtain approval for such exemptions before registering at the other tertiary institution; otherwise those exemptions may not be approved.
- 6.2.10 A student who has passed instructional offerings at the Tshwane University of Technology may, in the case of an unfinished programme, only once obtain recognition for all the applicable instructional offerings, and, in the case of a completed programme, obtain recognition for a maximum of half the number of credits required for the qualification for which he or she wishes to enrol, including half the number of exit-level credits: provided that those instructional offerings meet the requirements set out in the rules for recognition (where applicable, instructional offerings may also be considered), and provided further that the qualification from which the credit is transferred shall not be issued afterwards, except if it complies with the 50% rule above.
- 6.2.11 A qualification will be conferred when a student has met all the requirements but has passed only the final exit-level instructional offerings of the programme at the Tshwane University of Technology, as approved by the Senate, on an ad hoc basis.
- 6.2.12 Before any recognition or exemption is granted, the applicant must meet the admission requirements. The applicant shall therefore be a selected student.
- 6.2.13 Recognition or exemption may not be obtained for a mini-dissertation, dissertation or thesis.
- 6.2.14 An application for exemption should be submitted to the Academic Administration office of the relevant campus, and be accompanied by an official academic report and certificate of conduct (for uncompleted qualifications), as well as the syllabi of the institution where the credits were obtained.
- 6.2.15 An exemption will not be processed unless the required exemption fee is paid first.
- 6.2.16 Recognition of instructional offerings will be processed free of charge.
- 6.2.17 Exemption will be considered only in respect of successes obtained at South African public institutions of higher learning and registered private providers, as well as internationally accredited institutions.
- 6.2.18 Recognition of non-accredited programmes and non-subsidised certificate programmes shall be on the basis of Recognition of Prior Learning (RPL).
- 6.2.19 The Registrar, in consultation with the Executive Dean of the Faculty, may reconsider an application that has already been considered by the Head of the Department concerned.
- 6.2.20 Work-Integrated Learning (WIL)
- Exemption on the grounds of completed WIL may be granted for a maximum period of one (1) semester or six (6) months only, and that WIL must be completed before the student registers for formal learning, subject to the following conditions:

- (a) The period of completed WIL must immediately precede the formal learning period.



- (b) The student must be a registered student.
- (c) Such WIL may not exceed 50% of the total WIL period that is required for the formal programme.
- (d) The student must meet the requirements for admission on the date he or she registers for WIL.
- (e) Exemption from WIL shall be considered only if such WIL has already been completed in the service of an accredited employer, as approved by the relevant academic department.

6.2.21 A student who had completed WIL with an employer while he or she was a registered student at another public institution for higher education may obtain exemption from WIL in terms of the rules for exemption and subject to the permission of the Head of the Department.

6.2.22 An exemption or recognition issued erroneously by the University shall not be valid and shall be returned to the University on request.

