

CHAPTER 24

STUDENT AFFAIRS AND EXTRACURRICULAR DEVELOPMENT

24.1 STUDENT GOVERNANCE AND LEADERSHIP DEVELOPMENT

24.1.1 Services provided -

24.1.1.1 Leadership development

- Campus-wide leadership programmes.
- The training of democratically elected student leaders.
- Intercultural orientation programmes.
- Skills programmes, which include creativity, entrepreneurship, strategic planning, organisation, project management and the management of volunteer organisations.
- Training for student leaders in general.

As part of these development programmes, the leadership division uses exciting and innovative techniques for the learning adventure, such as indoor and outdoor development training at the Leadership Centre and the Real Life Centre at Toppieshoek.

24.1.1.2 Talent development and support

- Mass projects, such as the first-year concert and talent identification.
- Competitions, such as debates and the Drum Majorette Extravaganza.
- Song and music groups and choirs.
- Coffee theatre and concert environment.
- Mr and Miss Tshwane University of Technology (TUT).
- Top Talent programme (talent leadership programme).
- Top Finesse programme (leadership programme for female students).
- Top Communication programme.
- Student organisations, for example, spiritual groups.
- Student newspaper.

24.1.1.3 Student publications

TUT student newspaper.

24.1.1.4 Toppieshoek student and youth development programmes

Camping, picnics, recreation, competitions, train trips, rope courses, abseiling, mountain biking, orientation, wall climbing, horse riding and many more, close to the Hartbeespoort Dam.

24.1.1.5 Student helpdesk

A one-stop service for all registered student organisations in respect of registration, enquiries, referral service, administrative assistance and infrastructure.

24.1.1.6 Student Governance

- Advice to the SRC and student structures.
- Registered organisations and clubs.
- Governance training.
- Individual development programmes for SRCs.
- The Directorate of Student Governance and Leadership Development aims at being involved in the following activities:
 - Communication: the facilitation of effective communication channels between Management, student leaders and all registered students.
 - Conflict management: the identification and handling of possible conflict among students, as well as conflict between students and Management. Facilitation of negotiations.
 - Transformation strategy: the promotion of a culture of learning among students by placing emphasis on refocusing and prioritising.
 - Student affairs, support services and policy guidance: this entails planning, implementing and monitoring policy that has an impact on the day-to-day student life.



- Financial management: advice and assistance to student leaders regarding the management of the various budget allowances at all campuses.
- Leadership orientation training: orientation training of the SRC on the University's policies, strategic goals, core values and management structures.
- Leadership training and development: formulation and implementation of leadership training policy. Identifying, planning and coordinating the leadership training needs of the Students' Representative Council incumbents and other official student leadership structures.

24.2 DIRECTORATE OF SPORT AND RECREATION

24.2.1 Services provided

The Sport and Recreation offices make all arrangements in respect of organised sport and recreation.

24.2.2 The following types of sport are offered (not on all learning sites):

Aerobics	Cross-country running	Handball	Softball
Athletics	Cycling	Hockey	Squash
Badminton	Dance sport	Karate	Table tennis
Basketball	Darts	Marathon	Tennis
Chess	Football	Netball	Volleyball
Cricket	Golf	Rugby	

TUT also offers gymnasium facilities.

24.2.3 Competitions

- **Formal**
All clubs are registered with the applicable provincial bodies for league participation. The University Sport South Africa (USSA) winter and summer championships take place annually. Selected players represent TUT at these events as either combined or campus teams.
- **Informal**
Informal competitions are held between residences, learning sites and faculties, and between ad hoc teams that challenge each other.

24.2.4 Courses

Various coaching courses in all sports are presented in the course of the year.

Please note that a registered student is not permitted to participate in sport at a representative level for a club other than a TUT club, unless written permission is given by the Sport and Recreation office of a campus. A student may, however, join an outside sports club if that particular sport is not offered at TUT. Such students would have to register for that sport at the Sports Office in order to be considered for merit awards.

24.3 DIRECTORATE OF HEALTH AND WELLNESS

Training

- Campaigns
- Seminars
- Workshops

Consultation (Information and Education Research)

- Collaboration
- Networking
- Policy
- Short programmes



Community outreach

- Networking
- Resources
- Services

24.4 HIV/AIDS POLICY

24.4.1 Policy on HIV/AIDS

It is TUT policy to eliminate unfair discrimination based on a person's HIV status, to promote an environment in which staff and students living with HIV are without fear of rejection, stigma or isolation, and to enable the holistic and integrated management of the pandemic.

24.4.2 Application and scope of policy

The policy applies to all students of TUT, including the distant learning sites, for the duration of their period of study at the University. The policy also applies to part-time and postgraduate students.

24.4.3 Definitions in the policy

In this document, unless the context indicates otherwise –

- “**AIDS**” means acquired immune deficiency syndrome, which is a disease caused through infection with the human immunodeficiency virus;
- “**confidentiality**” means confining knowledge on a need-to-know basis;
- “**disclosure**” means having to reveal one’s HIV status (voluntarily);
- “**HIV**” means human immunodeficiency virus, which causes diseases;
- “**immune deficiency**” means weakening of the immune system;
- “**informed consent**” means a decision or approval to test for HIV on the basis of access to relevant and accurate information;
- “**life skills**” means acquired and cultivated abilities essential for successful inter- and intra-personal functioning;
- “**MTCT**” means mother-to-child transmission;
- “**STI**” means sexually transmitted infection through unprotected sexual intercourse (e.g. thrush, gonorrhoea, syphilis);
- “**syndrome**” means a collection of diseases;
- “**transmission**” means method by which HIV is passed on;
- “**USP**” means universal safety precautions; barrier methods of avoiding contact with contaminated body fluids;
- “**VCT**” means voluntary counselling and testing; and
- “**wellness programme**” means a programme that focuses on a person’s total physical and mental well-being.

24.4.4 RULES

The following rules will apply-



- 24.4.4.1 HIV testing**
No student will be required to undergo an HIV test. Should a student decide to undergo a test for any reason, the results will remain confidential. Should the test be accessed through the health and wellness services, it will be done with the patient's informed consent and with adherence to counselling legislation (Department of Health). All clients must receive pre- and post-test counselling by a trained counsellor. Free, confidential and voluntary testing will be provided.
- 24.4.4.2 Consent**
All students must be permitted to make informed decisions about the test. Informed consent implies access to relevant and accurate information about the procedure, the consequences of testing and what the result could mean for the client, and, finally, the client's agreement to undergo the test.
- 24.4.4.3 Confidentiality**
All students have a legal right to confidentiality. No one is obliged to reveal, for any reason, his or her HIV status. HIV test results are treated confidentially by the counsellor. Should a staff member, student or peer educator disclose the HIV status of another person, disciplinary measures may be taken against him or her. Should disclosure be warranted, this may only be done with the express, informed and written consent of the individual concerned.
- 24.4.4.4 Disclosure**
No student is obliged to disclose his or her HIV status, but students should take all reasonable and necessary precautions to prevent infecting others with whom they may interact. The University will encourage disclosure to appropriately and professionally trained people, so as to access support, care and management, if needed. A climate will be fostered in which people living with HIV/AIDS will feel secure and supported, should they decide to disclose their status.
- 24.4.4.5 Universal safety precautions**
Universal safety precautions must be adhered to in order to prevent occupational exposure.
- 24.4.4.6 Counselling**
Students shall have access to counselling, care and support in keeping with the human and financial capacity of the University.
- 24.4.4.7 Primary health care**
All students shall have access to primary health care services, including services regarding sexual and reproductive health, contraceptive information and counselling, pregnancy testing and TOP counselling, sexually transmitted infections, information and syndrome management and HIV information, testing and counselling. These services shall be provided at all health and wellness centres across TUT.
- 24.4.4.8 Rape, sexual abuse, drug use and violence**
TUT is aware of the incidence of rape, sexual abuse and violence on its campuses and makes every possible effort both to prevent these practices and to provide students with access to information, counselling, support and HIV medication (within the financial capacity of the University).
- 24.4.4.9 Gender issues**
TUT recognises the fact that women are particularly vulnerable to HIV infection by virtue of the biological characteristics of the infection, as well as, in some contexts, their perceived (by themselves and/or others) psycho-social position. Hence they shall be given attention in all awareness, training and education programmes.
- Seminars and campaigns are free of charge and student participation is encouraged.
- 24.4.4.10 Education and research**
All students shall have access to HIV/AIDS education and awareness programmes. These programmes focus on providing information and teaching skills and enabling students to live, work and interact with people living with HIV.



All faculties and departments shall be required to consider how to achieve integration of HIV/AIDS into the curriculum at both undergraduate and postgraduate levels.

The Health and Wellness Directorate shall actively promote and support HIV/AIDS-related research.

24.4.4.11 **Grievance procedures**

Students shall have access to grievance procedures (available in the University structures), should their rights be violated in any way.

24.4.4.12 **Student admission**

Based on the principles of non-discrimination, no students may be denied access to the University on the basis of their HIV status. This includes access to academic programmes, social events, residences, bursaries, financial assistance and supporting programmes. Hence, students will not be required to undergo HIV tests prior to admission or in the course of their academic life at TUT.

24.4.4.13 **Occupational exposure**

Should students be studying for a qualification where a risk exists for occupational exposure, the relevant department shall provide information, education and the necessary infection control equipment and procedures.

24.4.5 **HEALTH AND WELLNESS**

24.4.5.1 **Prevention**

- Condom distribution
- Healthy lifestyle promotion/wellness programme
- Post-exposure prophylaxis (PEP)
- STI management and counselling
- VCCT/VCT HIV testing
- USP guidelines

24.4.5.2 **Care, support and management**

- CD4 screening
- Management of opportunistic infections
- Management of treatment programme
- Nutrition planning and access to supplements
- Positive living

24.4.5.3 **Research**

- Knowledge, attitudes and perceptions (KAP)
- Prevalence
- Risk analysis

24.4.5.4 **Teaching, training and development**

- BEAT (basic education and training) on HIV/AIDS, health and wellness
- Consultation
- Life skills
- Website

24.4.5.5 **Community outreach**

- Capacity building
- Programme development and management
- Workshops

24.4.5.6 **Marketing, resource development and advocacy**

- Advocacy campaigns
- Networking
- Open days
- Orientation sessions



24.4.6 CLINICAL SERVICES

24.4.6.1 Services

The Directorate has Health and Wellness centres where all registered students are provided with the following primary health care services:

- Student support and referral
- Rape crisis management and referrals
- Occupational health injuries
- Primary health care services
 - HIV testing
 - IEC on sexual and reproductive health
 - Reproductive choice and family planning
 - Pregnancy testing and counselling, TOP referrals
 - STI management and referrals
- Donating blood

24.4.6.2 Other health and wellness services

The Directorate has clinics where all registered students are provided with primary health care services.

24.5 PARTICIPATION IN SPORT, CAMPS, TOURS, EXCURSIONS, TUT ACTIVITIES OR PROJECTS

24.5.1 Students who participate in sport, camps, tours, excursions, activities or projects of the Tshwane University of Technology do so at their own risk, and the University will accept no responsibility whatsoever for any consequences of such participation.

24.5.2 Excursions, tours and camps undertaken on behalf of the University may be organised only with the permission and approval of the relevant Student Affairs and Extracurricular Development. In the case of events of a purely academic nature or events undertaken for training purposes, the head of the academic department concerned will be the responsible person.

24.6 STUDENT REPRESENTATIVE COUNCIL (SRC)

The Constitution of the Students' Representative Council (SRC) of the Tshwane University of Technology (TUT) must be in accordance with the provisions of the Higher Education Act, 1997 (Act No. 101 of 1997) as amended, and the statutes of the institution.

24.6.1 Functions of the SRC

24.6.1.1 The SRC represents the students of TUT in matters that may affect such students.

24.6.1.2 The matters contemplated in 24.6.1.1 are –

- (a) liaison with the Council, the Senate, Management, the general public, other institutions, students' representative councils of other institutions, national or international student organisations, unions and news media;
- (b) serving as the umbrella organisation for all student committees, clubs, councils and societies, and granting or withdrawing recognition of such student committees, clubs, councils and societies as it deems fit;
- (c) the coordination and supervision of the use of students' facilities and all matters pertaining thereto, in conjunction with the management of the University;
- (d) the convening and conducting of all authorised meetings of the student body and serving as the managing body in all general referenda and petitions organised by the students in terms of the rules;



- (e) the appointment of such office-bearers and establishing of such committees as it deems necessary;
- (f) the organisation and promotion of extramural activities among students;
- (g) keeping account of all moneys paid over to it by the Council and any other moneys which may accrue to it in its capacity as representative of the students, as well as allocating or disbursing such funds for use by students, and making grants to approved student clubs, committees, societies and councils;
- (h) the responsibility for the preservation of order at student functions, and ensuring good conduct at other approved meetings of students;
- (i) the coordination of student involvement in all community projects initiated by it;
- (j) the responsibility for all student publications;
- (k) the recommendation to the Council of rules to determine the execution of its affairs;
- (l) final decision-making in all matters falling within its jurisdiction; and
- (m) such additional functions and privileges as may be specifically conferred upon it by the Council.

24.6.2 Composition of the SRC

24.6.2.1 Only registered students are eligible to serve on the SRC.

24.6.2.2 The SRC, as contemplated in section 35 of the Higher Education Act, 1997 (Act No. 101 of 1997), must be representative of the student body and consist of two students from each faculty elected by the students of each specific faculty.

24.6.2.3 The election of SRC members must be democratic and transparent.

24.6.3 Office-bearers of the SRC

24.6.3.1 The SRC elects from among its members a president to act as chairperson and a deputy president to act as deputy chairperson.

24.6.3.2 The functions of other office-bearers and the election of office-bearers are as determined by the SRC.

24.6.3.3 The composition of the SRC may not be repealed or amended, except after consultation with the SRC.

24.6.4 Term of office of the SRC members

The term of office of the members of the SRC is one (1) year.

24.6.5 Privileges

The privileges of members of the SRC are as determined by the Council, after consultation with the SRC.

24.6.6 Meetings of the SRC

The number of meetings, the quorum of a meeting and the meeting procedure are determined by the Constitution of the SRC, as approved by the Council.



24.6.7 SRC Committees

24.6.7.1 The SRC must establish a disciplinary committee responsible for the discipline of any members of the SRC and members of the student structures affiliated to the SRC.

24.6.7.2 The SRC may establish such other committees as may be required.

24.6.8 General meeting

24.6.8.1 The SRC must convene at least one (1) general meeting of students per semester.

24.6.8.2 A general meeting may also be requested by at least 1 000 signatories petitioning the SRC.

24.6.8.3 Meetings may not disrupt academic activities unless the Principal has granted prior permission.

24.7 ACCOMMODATION, RESIDENCE LIFE AND CATERING

24.7.1 The official policy and rules for residences are published in the *Rules and regulations for residences of the Tshwane University of Technology*. This publication constitutes official University policy.

24.7.2 A copy of the *Rules and regulations for residences of the Tshwane University of Technology* must be issued to every occupant of every residence of the University.

