

# NATIONAL DIPLOMA: RECREATION MANAGEMENT

## (Extended curriculum programme with foundation provision)

Qualification code: NDRCF0 - NQF Level 6

Campus where offered: Pretoria Campus

### Important notification to new applicants:

Students who intend to enrol for this qualification for the first time in 2017 or thereafter, should note that it will not be possible to continue with any Baccalaureus Technologiae as from 2020, since it is being replaced by qualifications aligned with the newly-implemented Higher Education Qualification Sub-Framework. Potential students are advised to consult the University's website for any new qualifications which might not be published in this Prospectus.

## REMARKS

a. *Admission requirement(s) and selection criteria:*

• **FOR APPLICANTS WHO OBTAINED A SENIOR CERTIFICATE BEFORE 2008:**

**Admission requirement(s):**

A Senior Certificate or an equivalent qualification.

**Recommended subject(s):**

Economic Sciences and English.

**Selection criteria:**

All applications will be subject to a selection process based on academic potential. If necessary, applicants will be invited to sit for a series of tests to determine their potential for recreation management studies. The results of those tests will determine whether the applicants may proceed with mainstream studies or have to take alternative additional subjects.

• **FOR APPLICANTS WHO OBTAINED A NATIONAL SENIOR CERTIFICATE IN OR AFTER 2008:**

**Admission requirement(s):**

A National Senior Certificate with a bachelor's degree or a diploma endorsement, or an equivalent qualification with an achievement level of at least 3 for English (home language or first additional language) and 3 for Mathematics or Mathematical Literacy.

**Recommended subject(s):**

None.

**Selection criteria:**

To be considered for this qualification, applicants must have an Admission Point Score (APS) of at least **18**.

**Assessment procedures:**

Applicants a final APS of 20 to 23 will be admitted to the programme. Applicants with a score of 18 to 19 will be required to do the TUT potential assessment.

• **FOR APPLICANTS WITH A NATIONAL CERTIFICATE (VOCATIONAL):**

**Admission requirement(s):**

A National Certificate (Vocational) with at least 50% for English (home language or first additional language) and 50% for Mathematics or Mathematical Literacy, 50% for Life Orientation (excluded for APS calculation), 60% for any other three compulsory vocational subjects and 50% for the fourth subject.



The certificate must be in any of the following fields: management, marketing, hospitality, tourism, office administration, information technology, computer science, finance, economics or accounting.

**Selection criteria:**

To be considered for this qualification, applicants must have an Admission Point Score (APS) of at least 27.

- b. *Minimum duration:*  
Four years.
- c. *Presentation:*  
Day classes.
- d. *Intake for the qualification:*  
January only.
- e. *Exclusion and readmission, Recognition of Prior Learning (RPL), equivalence, status and Work-Integrated Learning I, II and III:*  
**See National Diploma: Recreation Management (NDRC04).**
- f. *Subject credits:*  
Subject credits are shown in brackets after each subject.

Key to asterisks:

- \* Information does not correspond to information in AA72.  
(Deviations approved by the Senate in September 2015.)

**CURRICULUM**

**FIRST YEAR**

CODE	SUBJECT	CREDIT	PREREQUISITE SUBJECT(S)
FPBFC03	Foundation Basic Financial Calculations	(0,100)	
FPILT11	Foundation Information Literacy (first semester subject)	(0,050)	
FPLSK13	Foundation Life Skills (second semester subject)	(0,050)	
FPRBS01	Foundation Recreation Management and Business Language Skills	(0,150)	
FPRCM01	Foundation Recreation Management I	(0,150)	
TOTAL CREDITS FOR THE FIRST YEAR:		<b>0,500</b>	

**SECOND YEAR**

CODE	SUBJECT	CREDIT	PREREQUISITE SUBJECT(S)
SDC120T	Sport Didactics and Coaching I	(0,150)	

**FIRST SEMESTER**

AHE101T	Amenity Horticulture I	(0,100)	
CRA111T	Commercial Recreation Management I	(0,100)	Foundation Recreation Management I

**SECOND SEMESTER**

CME111T	Community Recreation Management I	(0,100)	
EXP1RCM	Work-Integrated Learning I*	(0,200)	



LEI111T	Leisure and Tourism I	(0,100)
ODR111T	Outdoor Recreation I	(0,100)
TOTAL CREDITS FOR THE SECOND YEAR:		<b>0,850</b>

### THIRD YEAR

CODE	SUBJECT	CREDIT	PREREQUISITE SUBJECT(S)
AHE200T	Amenity Horticulture II	(0,125)	Amenity Horticulture I
CME210T	Community Recreation Management II	(0,175)	Community Recreation Management I
CRA210T	Commercial Recreation Management II	(0,175)	Commercial Recreation Management I
ODR210T	Outdoor Recreation II	(0,175)	Outdoor Recreation I

### SECOND SEMESTER

EXP2RCM	Work-Integrated Learning II*	(0,200)	Work-Integrated Learning I
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TOTAL CREDITS FOR THE THIRD YEAR: **0,850**

### FOURTH YEAR

CODE	SUBJECT	CREDIT	PREREQUISITE SUBJECT(S)
AYM310T	Amenity Management III	(0,200)	Amenity Horticulture II
CME310T	Community Recreation Management III	(0,200)	Community Recreation Management II
CRA310T	Commercial Recreation Management III	(0,200)	Commercial Recreation Management II

### SECOND SEMESTER

EXP3RCM	Work-Integrated Learning III*	(0,200)	Work-Integrated Learning II
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TOTAL CREDITS FOR THE FOURTH YEAR: **0,800**

TOTAL CREDITS FOR THE QUALIFICATION: **3,000**

## SUBJECT/MODULE INFORMATION (OVERVIEW OF SYLLABUS)

The syllabus content is subject to change to accommodate industry changes. Please note that a more detailed syllabus is available at the Department or in the study guide that is applicable to a particular subject/module. On 13 September 2017, the syllabus content was defined as follows:

### A

#### AMENITY HORTICULTURE I (AHE101T)

#### CONTINUOUS ASSESSMENT

*(Subject custodian: Department of Horticulture)*

The horticulture industry. Introduction to Ornamental and decorative horticulture. Arboriculture: preparation and planting of trees for recreational purposes. Recreational horticulture to establish amenity areas for public and private recreation facilities. Basic garden design principles with the focus on creating recreational areas. Community horticulture opportunities (e.g. food gardening, plant propagation principles). Practical demonstrations and skills training in amenity horticulture principles at selected Horticulture Centres. (Total tuition time: not available)



**AMENITY HORTICULTURE II (AHE200T)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Horticulture)**

Basic principles for plant production and decorative horticulture. Horticulture principles with the focus on applying recreational horticulture in open spaces and parks areas for aesthetic and sustainable maintenance purposes. Community horticulture to facilitate food gardening and nursery principles e.g. using Agenda 21 consultation methods to develop a small business. Introduction to sport turf grass culture and practices. Practical training in sports turf grass culture and open space areas/parks horticulture practices. (Total tuition time: not available)

**AMENITY MANAGEMENT III (AYM310T)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Students acquire knowledge of: 1. Ecological and environmental principles applicable to sport, developed parks and open space areas; 2. Effective recreational and sport areas planning, design, development and maintenance; 3. Recreation site and facilities management; 4. Dealing with contractors for parks, sport fields and facility development purposes; and 5. Sport turf grass management and maintenance. (Total tuition time: ± 96 hours)

**C****COMMERCIAL RECREATION MANAGEMENT I (CRA111T)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Introduction to Commercial recreation management and practices. Introduction to financial management. Entrepreneurship, what is needed to be confident and effective as a business. (Total tuition time: ± 48 hours)

**COMMERCIAL RECREATION MANAGEMENT II (CRA210T)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Commercial recreation services management practices. Marketing principles and practices for recreation services economic feasibility studies for leisure services. Financial management including financing sources, budgeting and cost analysis. Foundations of recreation and sport facility management. (Total tuition time: ± 96 hours)

**COMMERCIAL RECREATION MANAGEMENT III (CRA310T)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Management, leadership theories, and practices strategic management, methods, resources used by management. Quality leisure services, to manage positive experiences and client care. Personal procedures and practices Entrepreneurship (completing a business plan for starting a small leisure business). Recreation and sport facility risk management and protection of recreation assets, budgets planning, preparation and monitoring. (Total tuition time: ± 96 hours)

**COMMUNITY RECREATION MANAGEMENT I (CME111T)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Benefits of recreation. Importance of community recreation. Recreation activity spectrum and values. Community recreation: needs determination. Community recreation: programme offering. Types of organisations offering Community recreation, delivery systems of recreation by government and other organisations. Introduction to Therapeutic recreation. (Total tuition time: ± 48 hours)

**COMMUNITY RECREATION MANAGEMENT II (CME210T)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Group dynamics, groups functions, looking at programme and group functioning, decision making conflict resolution, power in groups, leadership. (Total tuition time: ± 96 hours)

**COMMUNITY RECREATION MANAGEMENT III (CME310T)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

A clear understanding of the rational programme planning model and how to introduce it through to the development of a recreation programme, including risk management. Students acquire the skills to work in groups. Sport tourism, a new field, is presented as part of this subject; 1. A clear understanding of community development; 2. Students acquire the skills to work in groups; 3. A focus on community development programme planning and presentation; 4. Communication skills development (with customers, the community, the press and the media). (Total tuition time: ± 96 hours)



**F****FOUNDATION BASIC FINANCIAL CALCULATIONS (FPBFC03)****1 X 3-HOUR PAPER****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Basic numerical literacy, basic accounting and basic statistical principles aligned to the skills, required in a career in sports and recreation. Attention will be given to inter alia basic bookkeeping, budgeting and event financial planning. (Total tuition time: ± 240 hours)

**FOUNDATION INFORMATION LITERACY (FPILT11)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Introduction to the TUT Information and Library Services. Locate resources and services within a library. Log on to library computers and search the library's website. Online catalogues and the basics of database searching. Primary and secondary sources – how to locate, access and browse through them. Sources of secondary data and evaluating the quality of secondary information. Ethical issues such as plagiarism and copyright. Information literacy standards: How to use information effectively and creatively; excellence in information seeking and knowledge generation; Recognizes the importance of information to a democratic society; ethical behavior with regard to information and information technology. Introduction to mass and social media. (Total tuition time: ± 60 hours)

**FOUNDATION LIFE SKILLS (FPLSK13)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Academic, emotional intelligence and teamwork skills development for students in higher education. Effective learning (Introduction and formulating a life vision; Goal setting; Time and self-management; Classroom skills (concentration, note taking and listening skills); Cognitive learning strategies; Learning styles; Test taking and exam strategies; Assignment and assessment writing; and Creative and critical thinking. Effective living (Introduction and the emotional mind; Intrapersonal skills; Leadership skills; Interpersonal skills; and Self management skills. Effective teamwork and applying teamwork theory to practice. (Total tuition time: ± 80 hours)

**FOUNDATION RECREATION MANAGEMENT AND BUSINESS LANGUAGE SKILLS (FPRBS01)****1 X 3-HOUR PAPER****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Interpret, relate and reflect on all available and relevant resource material in proper English as applicable to the recreation environment. Communicate orally in a comprehensible and clear manner in both general and subject-specific communication Demonstrate intermediate-level proficiency in written English. Language acts of the individual (interpretation and analysis of message, construction of effective messages, improving personal style, oral and body language, questioning and answering techniques), theory, methods and principles of communication (defining communication and language dynamics, relationship between speaker and listener, principles of effective communication in business, style, register and language techniques, verbal and non-verbal communication, appeal and persuasion). Language acts in industry (communication structures, formulating messages for various purposes and selecting appropriate media, language in problem-solving and decision-making, group communication: written and oral, client and customer relations: written and oral messages, language and media), language acts in the larger group and society (language and media, intercultural communication, visual codes, graphics and statistics, stereotypes in society, public communication). (Total tuition time: ± 240 hours)

**FOUNDATION RECREATION MANAGEMENT I (FPRCM01)****1 X 3-HOUR PAPER****(Subject custodian: Department of Marketing, Logistics and Sport Management)**

Introduction to recreation participation and recreation facility operations. Entrepreneurial recreation and how to developing a business; leisure and sport; legal, risk management; customer relations; planning and coordination skills within a recreation context. How to manage people and environmental performance and projects. A brief overview of the management of a recreational organisation. Introduction to community, commercial and outdoor recreation. (Total tuition time: ± 120 hours)

**L****LEISURE AND TOURISM I (LEI111T)****CONTINUOUS ASSESSMENT****(Subject custodian: Department of Tourism Management)**

Leisure recreation and the foundations of tourism. Overview of the key sectors of the tourism industry. (Total tuition time: ± 45 hours)



## O

### **OUTDOOR RECREATION I (ODR111T)**

### **CONTINUOUS ASSESSMENT**

*(Subject custodian: Department of Marketing, Logistics and Sport Management)*

Outdoor activities practice. Outdoor and adventure activity training. Environmental education. Outdoor activity values and safety principles. Outdoor leadership and group dynamics. (Total tuition time: ± 48 hours)

### **OUTDOOR RECREATION II (ODR210T)**

### **CONTINUOUS ASSESSMENT**

*(Subject custodian: Department of Marketing, Logistics and Sport Management)*

Professional practice in outdoor recreation. Facilitation principles. Adventure education. Work-integrated learning. Outdoor programme planning and implementation. National and international influences. Learning and teaching outdoor recreation - Completion of a skills training programme offered by the Adventure Recreation Association (ARA) in any specialisation field of the student's own choice, selected from the available range of activity combinations. (Total tuition time: ± 96 hours)

## S

### **SPORT DIDACTICS AND COACHING I (SDC120T)**

### **CONTINUOUS ASSESSMENT**

*(Subject custodian: Department of Sport, Rehabilitation and Dental sciences)*

Module 1: Foundations of Coaching: The principles of coaching. Coaching techniques. Planning coaching sessions. Module 2: Foundations of Sport Psychology: Evolution. Biological basis of behaviour. Sensation and perception. States of consciousness. Learning, memory and cognitive processes. Participation in sport: why and by whom? (Total tuition time: not available)

## W

### **WORK-INTEGRATED LEARNING I (EXP1RCM)**

### **WORK-INTEGRATED LEARNING**

*(Subject custodian: Department of Marketing, Logistics and Sport Management)*

Recreation management practices. ARA level 1 programme. Practical experiences, accumulating hours on campus. (Total tuition time: ± 96 hours)

### **WORK-INTEGRATED LEARNING II (EXP2RCM)**

### **WORK-INTEGRATED LEARNING**

*(Subject custodian: Department of Marketing, Logistics and Sport Management)*

Recreation management practices. ARA level 2 programme and First Aid. Practical experiences, accumulating hours on campus and at coordinated recreation centres. (Total tuition time: ± 96 hours)

### **WORK-INTEGRATED LEARNING III (EXP3RCM)**

### **WORK-INTEGRATED LEARNING**

*(Subject custodian: Department of Marketing, Logistics and Sport Management)*

Recreation management practices. Course in complete practical programme facilitation. Practical experiences, accumulating hours on campus and coordinated recreation centres, other community centres. (Total tuition time: ± 96 hours)

