

NATIONAL DIPLOMA: MANAGEMENT

(Extended curriculum programme with foundation provision)
Qualification code: NDMGF0

Campus where offered: Pretoria and Polokwane campuses

Important notification to new applicants:

Students who intend to enrol for this qualification for the first time in 2017 should note that it will not be possible to continue with any Baccalaureus Technologiae as from 2020, since it is being replaced by qualifications aligned with the newly-implemented Higher Education Qualification Sub-Framework. Potential students are advised to consult the University's website for any new qualifications which might not be published in this Prospectus.

REMARKS

a. *Admission requirement(s) and selection criteria:*

• **FOR APPLICANTS WHO OBTAINED A SENIOR CERTIFICATE BEFORE 2008:**

Admission requirement(s):

A Senior Certificate or an equivalent qualification.

Recommended subject(s):

Mathematics and commercial subjects.

Selection criteria:

Selection is based on a departmental selection and a TUT potential assessment.

Symbol values: A = 10, B = 8, C = 6, D = 4, E = 2, F = 1.

The following formula will be used in the selection process:

1. Group 1 matric subjects: Accounting, Business Economics, Economics, English, Mathematics and Physical Science (weight: HG = 10, SG = 6, LG = 3).
2. Group 2 matric subjects: All other subjects (weight: HG = 3, SG = 2, LG = 1).

- Multiply the value with the weight and add to get the total. A maximum of six subjects will be taken into consideration.
- Preference will be given to accredited post-matric qualifications with an average of 65% per subject.
- The cut-off point is 150. The Head of the Department reserves the right to lower or raise the cut-off point and to accept prospective students after a personal interview.
- Competency in English is crucial.

• **FOR APPLICANTS WHO OBTAINED A NATIONAL SENIOR CERTIFICATE IN OR AFTER 2008:**

Admission requirement(s):

A National Senior Certificate with a bachelor's degree or a diploma endorsement, or an equivalent qualification with an achievement level of at least 3 for English (home language or first additional language) and 3 for Mathematics or Mathematical Literacy.

Recommended subject(s):

Mathematics and commercial subjects.

Selection criteria:

To be considered for this qualification, applicants must have an Admission Points Score (APS) of at least 18.



Assessment procedures:

Applicants with a score of 20 to 21 will be admitted to the programme. Applicants with a score of 18 to 19 will be required to do the TUT potential assessment.

- **FOR APPLICANTS WITH A NATIONAL CERTIFICATE (VOCATIONAL):**

Admission requirement(s):

A National Certificate (Vocational) with at least 50% for English (home language or first additional language) and 50% for Mathematics or Mathematical Literacy, 50% for Life Orientation (excluded for APS calculation), 60% for any other three compulsory vocational subjects and 50% for the fourth subject.

The certificate must be in any of the following fields: management, marketing, hospitality, tourism, office administration, information technology, computer science, finance, economics or accounting.

Selection criteria:

To be considered for this qualification, applicants must have an Admission Points Score (APS) of at least **27**.

- b. *Minimum duration:*
Four years.
- c. *Presentation:*
Day classes.
- d. *Intake for the qualification:*
January only.
- e. *Exclusion and readmission:*
See National Diploma: Management (NDMG98).
- f. *Subject credits:*
Subject credits are shown in brackets after each subject.

CURRICULUM

FIRST YEAR

CODE	SUBJECT	CREDIT	PREREQUISITE SUBJECT(S)
FPCBE02	Foundation Business Communication	(0,100)	
FPCLY02	Foundation Computer Literacy	(0,100)	

FIRST SEMESTER

FPECN01	Foundation Principles of Economics	(0,100)
FPFAC01	Foundation Business Finance	(0,100)
FPHRM01	Foundation Human Resource Management	(0,100)

SECOND SEMESTER

FPMAN01	Foundation Business Economics and Entrepreneurship	(0,100)
FPMER01	Foundation Business Law	(0,100)
FPMRK02	Foundation Sales Techniques	(0,100)

TOTAL CREDITS FOR THE FIRST YEAR:	0,800
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SECOND YEAR

CODE	SUBJECT	CREDIT	PREREQUISITE SUBJECT(S)
ADM100T	Administrative Management I	(0,100)	
CBE100T	Communication: Business Administration I	(0,100)	Foundation Business Communication
MAN120T	Management I	(0,100)	Foundation Business Economics and Entrepreneurship

FIRST SEMESTER

ECN12AT	Economics IA	(0,050)	Foundation Principles of Economics
FAC11AT	Financial Accounting IA	(0,050)	Foundation Business Finance

SECOND SEMESTER

ECN12BT	Economics IB	(0,050)	Foundation Principles of Economics
FAC11BT	Financial Accounting IB	(0,050)	Foundation Business Finance

TOTAL CREDITS FOR THE SECOND YEAR: **0,500**

THIRD YEAR

CODE	SUBJECT	CREDIT	PREREQUISITE SUBJECT(S)
MAN220T	Management II	(0,200)	Management I
MRK130T	Marketing I	(0,200)	

FIRST SEMESTER

EUC10AT	End-User Computing IA	(0,100)	
plus one of the following subjects:			
ADM200T	Administrative Management II (year subject)	(0,200)	Administrative Management I
FMN21AT	Financial Management IIA	(0,100)	Financial Accounting IA Financial Accounting IB

SECOND SEMESTER

EUC10BT	End-User Computing IB	(0,100)	
plus the following subject if Financial Management IIA was taken in the first semester:			
FMN21BT	Financial Management IIB	(0,100)	Financial Management IIA

TOTAL CREDITS FOR THE THIRD YEAR: **0,800**

FOURTH YEAR

CODE	SUBJECT	CREDIT	PREREQUISITE SUBJECT(S)
MAN310T	Management III	(0,250)	Management II
MER100T	Mercantile Law I	(0,200)	



plus one of the following subjects:

IRS100T	Industrial Relations I	(0,200)	
MRK210T	Marketing II	(0,200)	Marketing I
TPC100T	The Personnel Function (not offered at Polokwane Campus)	(0,200)	

FIRST SEMESTER

plus one of the following subjects:

ADM310T	Administrative Management III (year subject)	(0,250)	Administrative Management II
FMN30AT	Financial Management IIIA	(0,125)	Financial Management IIB

SECOND SEMESTER

FMN30BT	Financial Management IIB (if FMN30AT was taken in the first semester)	(0,125)	Financial Management IIB
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TOTAL CREDITS FOR THE FOURTH YEAR: **0,900**

TOTAL CREDITS FOR THE QUALIFICATION: **3,000**

